

Reimbursement FormOrganization Name: Agency #1Address: 12345 Example Road, Columbus, Ohio 43228Reporting Period: April-22

Budget Items	Approved Budget	Payment Requested	Totals for Prior Periods	Total Amount Invoiced YTD	Remaining Budget
Salaries and Wages	51,530.00	3,693.28	13,706.00	17,399.28	34,130.72
Employee Benefits and Taxes	4,975.00	356.40	1,322.63	1,679.03	3,295.97
Office Rent/Mortgage	5,745.00	408.63	1,787.97	2,196.60	3,548.40
Staff/Board Development	500.00	125.00	210.00	335.00	165.00
Travel Related Expenses	1,000.00	181.35	-	181.35	818.65
Other Project Expenses:			-		
Total	\$ 63,750.00	\$ 4,764.66	17,026.60	\$ 21,791.26	\$ 41,958.74

Payroll Journal
Report for April-22

Agency #1

Employee	Pay Date	Program Hours Worked	Total Hours Worked	Gross Earnings	--Salaries/Wages Allocated to Program	-Payroll Taxes Allocated to Program	Retirement Allocated to Program	Total Expense		Insurance Deduction
Employee A	4/15/2022	7.50	57.00	1,725.95	227.10	17.37	4.54	249.01		
Employee A	4/29/2022	2.75	45.50	1,377.74	83.27	6.37	1.67	91.31		
Employee B	4/15/2022	27.50	80.00	3,866.19	1,329.00	101.67	26.58	1,457.25		
Employee B	4/29/2022	42.50	80.00	3,866.19	2,053.91	157.12	41.08	2,252.11		
					3,693.28	282.53	73.87	4,049.68		

\$356.40

Agency #1
Time & Activity Report

Employee A
Pay Period: 3/27-4/9/22

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Totals
Program	27	28	29	30	31	1	2	3	4	5	6	7	8	9	
Regular		7.5	7	7.5	0.5	1.5			0.5	6.75	5	5.5	7.75		49.5
Holiday															0
PTO															0
Training															0
Grant Related:															
Grant #1		0.5	0.5							2.25	1.75	2	0.5		7.5
Grant #2															0
Grant #3															0

0 8 7.5 7.5 0.5 1.5 0 0 0.5 9 6.75 7.5 8.25 0 57

Agency #1
Time & Activity Report

Employee A
Pay Period: 4/10-4/23/22

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Totals
Program	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
Regular		6	7	0.5	4	3			0.5	0.5	7.25	7.5	6.5		42.75
Holiday															0
PTO															0
Training															0
Grant Related:															
Grant #1		1.5	0.5								0.25		0.5		2.75
Grant #2															0
Grant #3															0

0 7.5 7.5 0.5 4 3 0 0 0.5 0.5 7.5 7.5 7 0 45.5

Agency #1
Time & Activity Report

Employee B
Pay Period: 3/27-4/9/22

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Totals
Program	27	28	29	30	31	1	2	3	4	5	6	7	8	9	
Regular		4.5	6	6	5	4	1	1	5.5	6.5	6	3.75	3.25		52.5
Holiday															0
PTO															0
Training															0
Grant Related:															
Grant #1		4	2	2	3	3	1		3	2.5	2	3	2		27.5
Grant #2															0
Grant #3															0

0 8.5 8 8 8 7 2 1 8.5 9 8 6.75 5.25 0 80

Agency #1
Time & Activity Report

Employee B
Pay Period: 4/10-4/23/22

	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Totals
Program	10	11	12	13	14	15	16	17	18	19	20	21	22	23	
Regular		2	4	4	7	3.5			2	4.5	2	4	4.5		37.5
Holiday															0
PTO															0
Training															0
Grant Related:															
Grant #1		2	4	4	5	4	1.5	2	4	4	4	4	2	2	42.5
Grant #2															0
Grant #3															0

0 4 8 8 12 7.5 1.5 2 6 8.5 6 8 6.5 2 80

Agency #1
EMPLOYEE EARNINGS RECORD
(Check Dates 04/15/22-04/29/22)

Employee A

	HOURS, EARNINGS, AND REIMBURSEMENTS & OTHER PAYMENTS							WITHHOLDINGS					DEDUCTIONS		NET
CHECK DATE	DESCR	REGULAR HOURS	OVERTIME HOURS	REGULAR AMOUNT	OVERTIME AMOUNT	TOTAL EARNINGS	REIMB& OTHER PAYMENTS	SOC SEC + MED	FEDERAL TAX	STATE TAX	LOCAL TAX	OTHER	SIMPLE IRA		PAY
04/15	Reg Reg	57.00		1725.95		1725.95		132.04	237.57	35.51	43.15		138.08		1139.60
04/29		45.50		1377.74		1377.74		105.39	199.12	25.76	34.44		110.22		902.81
This Period Total	Regular This Per	102.50 102.50		3103.69 3103.69		3103.69		S192.43 M45.00	436.69	OH 61.27	COLMB 77.59		248.30		2042.41

Agency #1
EMPLOYEE EARNINGS RECORD
(Check Dates 04/15/22-04/29/22)

Employee B

	HOURS, EARNINGS, AND REIMBURSEMENTS & OTHER PAYMENTS							WITHHOLDINGS					DEDUCTIONS		NET
CHECK DATE	DESCR	REGULAR HOURS	OVERTIME HOURS	REGULAR AMOUNT	OVERTIME AMOUNT	TOTAL EARNINGS	REIMB& OTHER PAYMENTS	SOC SEC + MED	FEDERAL TAX	STATE TAX	LOCAL TAX	OTHER	UNITED WAY		PAY
04/15	Reg Reg	80.00		3866.19		3866.19		295.76	368.29	120.35	96.65		15.00		2970.14
04/29		80.00		3866.19		3866.19		295.76	368.29	120.35	96.65		15.00		2970.14
This Period Total	Regular This Per	160.00 160.00		7732.38 7732.38		7732.38				OH 240.7	COLMB 193.3		30.00		
								S479.40 M112.12	736.58						5940.28

Agency #1
EMPLOYEE EARNINGS RECORD
(Check Dates 04/15/22-04/29/22)

TOTAL ALL EMPLOYEES

	HOURS, EARNINGS, AND REIMBURSEMENTS & OTHER PAYMENTS							WITHHOLDINGS					DEDUCTIONS		NET
CHECK DATE	DESCR	REGULAR HOURS	OVERTIME HOURS	REGULAR AMOUNT	OVERTIME AMOUNT	TOTAL EARNINGS	REIMB& OTHER PAYMENTS	SOC SEC + MED	FEDERAL TAX	STATE TAX	LOCAL TAX	OTHER	TOTALS		PAY
04/15	Reg Reg	1575.00		55707.75		55707.75		4261.64	5306.67	1734.12	1392.63		3782.46		39230.23
04/29		1635.50		57847.64		57847.64		4425.34	5510.52	1800.73	1446.12		3943.62		40721.31



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218 - 2051

April 1, 2022 through April 30, 2022

Account Number: xxxxxxxxxxxxxx

AGENCY #1
12345 EXAMPLE ROAD
COLUMBUS, OH 43228

CUSTOMER SERVICE INFORMATION

Web site: **www.Chase.com**
Service Center: **1-877-425-8100**
Para Espanol: 1-888-622-4273
International Calls: 1-713-262-1679
We accept operator relay calls

CHECKING SUMMARY

Chase Analysis Business Checking

	INSTANCES	AMOUNT
Beginning Balance		\$1,017,039.19
Deposits and Additions	78	4,711,010.10
Checks Paid	94	-825,015.58
Electronic Withdrawals	39	-3,399,030.83
Ending Balance	211	\$1,504,002.88



April 1, 2022 through April 30, 2022

Account Number: XXXXXXXXXXXXXXX

ELECTRONIC WITHDRAWALS

(continued)

DATE	DESCRIPTION	AMOUNT
04/15	04/15 Paycom Payroll	39,230.23
04/29	04/29 Paycom Payroll	40,721.31
Total Electronic Withdrawals		\$3,399,030.83