

Commissioners
Marilyn Brown, President
Paula Brooks
John O'Grady

Economic Development & Planning Department
James Schimmer, Director

Application for Annexation Petition

Regular
By majority of property owners



Property Information	
Site Address	
Parcel ID(s)	Total Acreage
From Township	To Municipality

Property Owner Information	
Name	
Address	
Phone #	Fax #
Email	

Attorney/Agent Information	
Name	
Address	
Phone #	Fax #
Email	

Signatures	
At least 51% of property owners must sign this petition. Attach additional sheet if necessary	
_____	_____
Property Owner	Date
_____	_____
Property Owner	Date
_____	_____
Property Owner	Date

Staff Use Only
Case #
Hearing date (60-90 days):
Date filed:
Fee paid
Receipt #

Applicant Deadlines	
Notify twp/ municipality:	5 days after filing
Notify adjacent owners:	10 days after filing
File twp/muni notifications with County	10 days after filing
File adj. owners notifications with County	20 days after filing
File municipal service ord. with County	20 days after filing
Publish notice in newspaper	7 days before hearing

Document Submission
The following documents must accompany this application on letter-sized 8 1/2" x 11" paper:
<input type="checkbox"/> Legal description of property
<input type="checkbox"/> Map/plat of property
<input type="checkbox"/> List of adjacent properties with name, address, parcel ID
<input type="checkbox"/> Additional signature page if necessary