



PV Systems Form

Residential/Commercial Construction
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Property Information

Site Address:

Parcel ID(s):

Zoning District:

Lot Acreage:

Township:

Property Owner Information

Name:

Address:

Phone #

Fax #

Email:

Applicant Information

Same as property owner

Name:

Address:

Phone #

Fax #

Email:

PV System Information

System Type: Ground Mounted Roof Mounted

Number of Kilowatt Hours or Megawatt Hours Produced:

PV System Total Surface Area:

Total weight of PV System and Rails:

Number of Attachment Points:

Weight per Attachment Point:

Product Name:

Product Model Number:

Product Manufacturer:

Roof Replacement Included: Yes No

Staff Use Only

PV Systems Form

Received By:

Date Filed:

All Fees Paid: Yes No

RZ/CZ #:

Fee Paid:

Receipt: #

Building Permit #:

Review Fee Paid:

Issue Fee Paid:

Receipt: #

Electrical Permit #:

Fee Paid:

Receipt: #

**** Two Checks are required.**
Building and Electrical Permit fees may be payed together on one check. Zoning Compliance fee must be on another seperate check.

Water Supply

Public (Central)

Private (On-site)

Other

Wastewater Supply

Public (Central)

Private (On-site)

Other



Additional Information for Building Department Review

In order for PV Systems to be considered for review, the following must apply:

1. PV modules, utility interactive inverters, and combiner boxes are identified for use in the PV System.
2. The PV array is composed of four (4) series of strings or less per inverter.
3. The total inverter capacity has a continuous AC power output 13,440 Watts or less.
4. The AC interconnection point is on the load side of service disconnecting means (690.64(B)).
5. One of the four (4) standard electrical diagrams can be used to accurately represent the PV system, or a blank diagram is filled out and approved by the Administrative Officer.

Submittal Checklist

- Completed: This Application Form
- Manufacturer's Instructions Included
- All Fees Paid (check/money order only)
- Site Plan (max. 11"x17") see pg. 4
- Supporting Documents (Proof of Easement, etc)
- PV System can accurately be represented by one of the four standard electrical diagrams, or a custom diagram is approved by Staff. Appropriate Electrical Diagram (AC Module, Standard String, Micro-Inverter, Supply-Side Connection, or blank template filled out by applicant) must be included with this application. Manufacturer's Instructions are required with all submittals.

****Note: Electrical Diagram Templates, including a blank template, are available at <http://development.franklincountyohio.gov/planning-zoning/pv-systems>**

Applicant Signature

Applicant certifies that all information provided is true and accurate and is submitted to induce the issuance of a PV Systems Permit. Applicant agrees to be bound by all provisions of the Franklin County Zoning Resolution, to complete all work in accordance with applicable Federal, State and Local laws and regulations, and to allow for the inspection of improvements outlined in the PV Systems Permit application. Applicant hereby acknowledges that all work described herein must begin within six (6) months of the date of issuance and be substantially completed within one (1) year. Failure to do so shall void the Permit and no work may commence until a new PV Systems Permit is issued in accordance with Section 705.03 of the Franklin County Zoning Resolution.

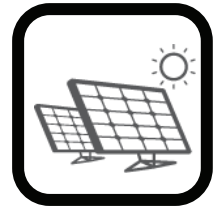
Applicant

Date



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Site Plan Requirements

***** Site plans which are incomplete and/or not drawn to scale will not be accepted*****

- **Preparation & Submittal**

- The site plan must be prepared by a design professional (i.e. registered surveyor, engineer and/or architect) as provided per Section 705.022 of the Franklin County Zoning Resolution
- Two (2) copies: Minimum size = 8.5"x11" paper, Maximum size = 11"x17" paper
 - Larger size and digital copies are acceptable in addition to the required paper sizes

- **Basic Content**

- North arrow and appropriate scale (i.e. 1 inch = 20 feet)
- Property lines labeled with exact dimensions
- Street right-of-way boundary and street centerline

- **Show all existing site conditions (label as "Existing"):**

The following must be provided for ALL PV System Permit Applicants:

- Location and dimensions of all existing buildings, structures, and landscaping
- All easements and utilities (above and below ground)
- Existing use(s) of all buildings

The following must be provided for GROUND MOUNTED PV System Permit Applicants:

- Driveways, parking pads and other parking areas labeled with the dimensions
- On-site water and sanitary system location and dimensions. Provide proof of public water and/or sewer otherwise
- Existing above and below ground drainage and stormwater features (for ground mounted PV Systems)

- **Show all proposed development (label as "Proposed"):**

The following must be provided for ALL PV System Permit Applicants:

- Location and dimensions of proposed PV System
- Indicate the above grade height of proposed PV System _____ ft.

The following must be provided for ROOF MOUNTED PV System Permit Applicants:

- Show that roof type is lightweight (ie: composition, lightweight masonry, metal, etc.)

(Roof Mounted PV Systems are not permitted on non-lightweight roof types)

The following must be provided for GROUND MOUNTED PV System Permit Applicants:

- Show setback distance from the primary structure, street centerline and all property lines
- Show that proposed PV System does not interfere with ground or stormwater drainage
- Area of disturbance (i.e. grading, filling, clearing and excavating, etc.) labeled with precise dimensions and limits
- Landscaping details: location, quantity, size and plant species used (if applicable)

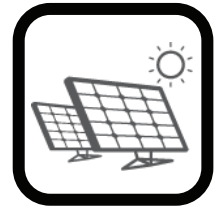
SITE PLAN

Contractor Name, Address and Phone:	PV System type:			
	Site Name:			
	Site Address: 123			
Drawn By:	SIZE	FSCM NO	DWG NO	REV
	System AC Size:			
Checked By:	SCALE	NTS	Date:	SHEET



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Staff Use Only

Development Standards

Zoning District:		
Subdivision Name		
Non-Conforming:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Floodplain:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Riparian Setbacks:	<input type="checkbox"/> Yes	<input type="checkbox"/> No
VA/CU Required:	<input type="checkbox"/> Yes, Case #:	<input type="checkbox"/> No

	Required	Proposed
Lot Width:	ft	ft
Road Frontage:	ft	ft
Lot Area:	acre/s	acre/s
Lot Coverage:	%	%
Front Yard:	ft	ft
Side Yard (Left)*:	ft	ft
Side Yard (Right)*:	ft	ft
Rear Yard:	ft	ft
Distance from house	ft	ft
Building Height:	ft	ft
Parking Setback:	ft	ft

*As viewed from the street

Area Calculations

Principal Structure:	ft ²
Accessory Structure:	ft ²
Accessory Structure:	ft ²
Accessory Structure:	ft ²
Proposed Structure:	ft ²
Proposed Structure:	ft ²
Area of Disturbance:	acre/s

Technical Agencies

Public Health/OEPA	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
County Engineer	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
FSWCD	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
ODOT	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		
	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Date Submitted:		
Date of Action:		

Staff Action

Zoning Compliance _____ Approved Approved with Conditions Denied
Signature

Building Permit _____ Approved Approved with Conditions Denied
Signature

Electrical Permit _____ Approved Approved with Conditions Denied
Signature

_____ Date of Action

Comments/Conditions

