Franklin County
Where Government Works

Marilyn Brown Paula Brooks John O'Grady

Franklin County Board of Commissioners

Community Development Block Grant
2015 Program Application

Deadline – Friday, October 24th, 2014, 4:00 p.m.

Submit application to:
Mark Paxson
Economic Development and Planning Department
150 S. Front Street, Suite 10
Columbus, OH 43215
(614) 525-5578

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COMMUNITY DEVELOPMENT BLOCK GRANT CDBG PROGRAM

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Franklin County CDBG Application for 2015

CDBG Application Checklist

The following items **must** be submitted by **Friday, October 24, 2014 at 4:00 p.m.** in order for staff to consider your application complete and eligible for funding in 2015.

1. ☐ Complete all pages of the Application Form – (**2** complete applications required: 1 ***original*** copy and 1 PDF copy) and appropriate documentation and attachments.

2. ☐ "Detailed" Professional Engineer's Estimate with Original Seal & Signature
(The engineer's cost estimate must be divided into major infrastructure sections and must delineate soft costs such as engineering, construction management, inspections, etc.)

or

☐ Detailed Budget if Non-Construction Project (see page 4 of the application)

3. ☐ Approved Authorizing Legislation
(Submit Portion of **Capital Improvement Plan** that references project for which applied)

4. ☐ Map Defining Geographic Scope of Project for Service Area (if applicable)

5. ☐ Photographs of the Project Site (if applicable)
*

6. ☐ Certification of Local Funds by Financial Officer with Original Signature
(Local Government Only)

7. ☐ Copies of Award Letters or Letters of Commitment from Other Funding Sources

8. ☐ Copy of Advertisement of Public Hearing, Flyers, Sign-in Sheet and Minutes
(Required of Local Governments Only)

I certify that all the items listed above are contained in the attached CDBG application. I understand that failure to include any of above items and/or if there are any errors will result in an incomplete application. Failure to disclose easements and to follow HUD and Franklin County easement procedures will result in a loss of funds. The application will be returned with a request for any missing or corrected information to be returned within 5 working days.

_____ _____
Signature of CEO Date

_____ _____
Print Name Title

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
2015 APPLICATION[1]

Applicant Name[2] _____

Address _____

City/Zip _____

DUNS Number _____

Project Name: _____

Project Location: _____

CDBG Target Area[3] (CensusTract/Block Group): _____

CDBG Project Type: (✓ largest component)

☐ 1. Street/Bridge	☐ 5. Public Facilities	☐ 9. Code Enforcement
☐ 2. Water Supply	☐ 6. Plan/Study	☐ 10. Downtown Revitalization
☐ 3. Sanitary	☐ 7. Public Service	☐ 11. Economic Development
☐ 4. Stormwater	☐ 8. Housing	☐ 12. Other:_____

TOTAL PROJECT COST: $_____FUNDING REQUESTED: $_____

Project Contact _____

Address _____

City/Zip _____

Daytime Phone _____ Hours Available_____

E-mail address:_____

1 Funds will be available for release on or about July 1, 2015 from U.S. Department of HUD
2 Nonprofit organizations must attach articles of incorporation, IRS letter certifying 501(C)3 Status, and list of Board of Directors.
3 See CDBG Eligible Target Areas in Appendix D, (only applicable to CDBG projects)

1.0 PROJECT DESCRIPTION & INFORMATION

1.1 PROJECT ACTIVITIES:

What does the project entail? How is it to be done or delivered? If a public service project, what service is to be provided to whom? If an economic development project, is the project a service, study or specific physical development activity? Further, is the project a remediation or redevelopment?

A. SPECIFIC LOCATION:

B. PROJECT COMPONENTS:

C. PHYSICAL DIMENSIONS:

D. SERVICES PROVIDED:
(See Appendix C)

1.2 EXPLAIN THE NEED FOR THE PROJECT (use additional sheets if necessary)

1.3 WHAT ARE THE PROJECT'S PROPOSED OBJECTIVES, PERFORMANCE MEASURES & OUTCOMES?

What is the objective of the project? – e.g. benefit low and moderate income households
What is the project's performance measure? – e.g. – the provision of neighborhood sidewalks
What is the outcome? – e.g. 2000 lineal feet of sidewalk will be installed

1.4 WHAT TYPE OF ACTIVITY IS INVOLVED IN THIS PROJECT?

☐ New
☐ Expansion
☐ Repair/Replacement
☐ Economic Development

1.5 PROJECT IS IN A FLOODPLAIN / HISTORIC BUILDING OR AREA

a) Is this project located in a flood plain?

☐ Yes ☐ No

If not known, contact the Franklin County Planning Division at 525-5647. If yes, attach a map.

b) Are any of the buildings within the project's scope historically significant or does any of the project fall within in an historical area?

☐ Yes ☐ No

If yes or not known, contact the Ohio Historic Preservation office at 298-2000 for a determination, which may possibly initiate a Section 106 historical preservation act review. (Submit all determinations made by the state office with your application.)

1.6 HEALTH & SAFETY

Are there any documented health and/or safety concerns?

☐ Yes ☐ No

If yes, please attach documentation (letter from fire/police, newspaper clippings, or other documentation).

1.7 Environmental Review

{NOTE: A COMPLETED ENVIRONMENTAL REVIEW CHECKLIST MUST BE SUBMITTED WITH EACH PROPOSED CONSTRUCTION PROJECT – APPENDIX I.}

Identify who will be conducting or completing the environmental review for your jurisdiction or agency.

Name: _____

Address: _____

Phone Number: _____

2.0 ESTIMATED PROJECT COSTS AND FUNDING

2.1 ESTIMATED TOTAL PROJECT COSTS[4] **$_____**
(Attach a budget, preliminary Engineer's, or Architect's estimate)

A. What is the useful life in years _____?
(If project is a public improvement)

B. Is this one phase of a multi-phase ~~phase~~ project, or multi-year plan? Explain.
(If yes, please include anticipated future plans/phases)
☐ Yes ☐ No

C. If project is housing or public service, is this a one-year operating budget? Explain.
☐ Yes ☐ No _____

2.2 FUTURE FUNDING[5]:
(Attach letter(s) of commitment as to who will maintain this project once completed and who will continue to operate this program after one year.)

2.3 PROJECT FUNDING SOURCES:

		Dollars	Percent
a)	Local Revenue	$_____	____
b)	State/Federal/Other (attach commitment letters) (Agency)_____	$_____	____
	(Agency)_____	$_____	____
	(Private)_____	$_____	____
	Subtotal Local Share[6]	**$_____**	**____**

4 For construction projects please attach a certified itemized cost estimate which clearly shows all individual costs including engineering, construction management, inspection, and state the useful life etc. For economic development project, include sources and uses.
5 NOTE: Local government must pass ordinance of intent to commit maintenance and operating funds for storm drainage, community facilities, parks, etc.
6 These projects require the following minimum match:

Provide basic facilities (water, sanitary sewer, storm drainage)	10% local match
Repair/replace basic facilities	20% local match
Street Improvements (includes sidewalks and streets)	30% local match
Community facilities or recreation	40% local match
Plans and studies	50% local match
Economic Development Activities	50% local match

c) CDBG Funds Requested $_____ ____

GRAND TOTAL[7] **$_____** **100%**
(Exclude engineering costs)

NOTE: PROJECTS REQUIRING GREATER THAN $250,000 IN BLOCK GRANT FUNDS MUST BE SUBMITTED AS A MULTI-PHASED PROJECT, WITH EACH PHASE HAVING A COMPLETION SCHEDULE WITHIN THE YEAR OF FUNDING. THERE IS NO ASSURANCE GIVEN THAT SUBSEQUENT YEAR FUNDINGS WILL OCCUR.

3.0 PROJECT SCHEDULE

		Begin Date	End Date
3.1	Engineering/Design	___/___/___	___/___/___
3.2	Bid Advertisement & Award	___/___/___	___/___/___
3.3	Construction	___/___/___	___/___/___

If not a construction project:
Show a schedule of major activities, such as planning, organizing, hiring, outreach, etc. Funds should be available by July 1, 2015. Please develop your project schedule accordingly.

Activity	Activity (component of project) Completion Date

7 For Public Improvements the grand total should be the sum of construction and contingency only.

4.0 EASEMENTS OR ACQUISITION OF BUILDING OR LAND[8]

4.1 **Will there be easements or the acquisition of building, land or right of way?**
☐ Yes ☐ No

5.0 CITIZEN INVOLVEMENT (for Local Governments only)

Describe and document the meetings, notices, flyers, advertisements, etc. you had in planning this project. Attach letters of support, commitments of other funds, resolutions from city or village council, township trustees, school board, park commission, neighborhood civic association. (See Citizen Participation Plan in Appendix I)

Public Hearing Date: _____ Attach copy of ad, flyers, and meeting minutes

Community meeting during application process:

If you are a government body applying for funding, you must hold at least one public hearing meeting inviting your citizens to discuss your proposal. The meeting must be conducted either in the month of September or October 2013. The date and time of your public hearing must be communicated (by mail on the Community's letterhead) to Mark Paxson at 462-5578 in order for the Franklin County Board of Commissioners to be invited to the forum. Failure to conduct such a hearing and to communicate its date, time and place to the County in advance of its occurring will prompt that community's application to be viewed as having failed to fulfill the County and HUD's citizen participation requirements, and thus will render the application as incomplete and ineligible for funding.

Public Hearing date: _____ Location: _____

Time: _____ Meeting point of contact and phone number: _____

6.0 COORDINATION WITH OTHER MUNICIPALITIES AND/OR AGENCIES

Is this project the result of collaboration between other municipalities or agencies? Attach commitment letter, resolution, ordinance, etc. showing commitment. Please explain.

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8 **NOTE: If acquisition of easements or property will occur as a result of a public improvement please contact Mark Paxson at (614) 525-5578 immediately. Failure to disclose easements will result in a loss of funding. Improper acquisition could result in serious repercussions including long delays and possible loss of grant funds**

7.0 PROJECT EMPLOYMENT

Will this project need to hire staff or additional employees?

☐ Yes ☐ No ☐ Don't Know

Identify total jobs benefiting from proposed activities (broken down by full time and part time jobs)

	Full-time	**Part-Time**
Existing	_____	_____
Retained	_____	_____
New	_____	_____
Total	_____	_____

8.0 AFFIRMATIVE ACTION PROGRAM **(additional application points are awarded to agencies/entities with an affirmative action program)**

Does your local government or organization have an affirmative action program?

☐ Yes ☐ No

If yes, please attach.

9.0 MINORITY, FEMALE, DISADVANTAGED BUSINESS ENTERPRISE PROCUREMENT **(additional application points are awarded to agencies/entities that have adopted a minority, female, disadvantaged business procurement program)**

Does your local government or organization have a policy or program to procure services and materials from Minority, Female, or other Disadvantaged Business Enterprises?

☐ Yes ☐ No

If yes, please attach policy.

10.0 FAIR AND AFFORDABLE HOUSING ACTIVITIES **(additional application points are awarded to agencies/entities that have adopted a fair housing program)**

FAIR HOUSING ACTIVITIES:

1) **Did your community sign a resolution supporting fair housing?**
   ☐ Yes ☐ No

   If yes, attach a copy of your most recent fair housing resolution.

2) **Did your community conduct fair housing activities during the month of April?**
   ☐ Yes ☐ No

If yes, attach copies of supporting documentation.

3) **Did your community formally adopt a fair housing ordinance?**
☐ Yes ☐ No

If yes, attach a copy of the council resolution.

4**) If a fair housing ordinance was adopted, are there enforcement provisions?**
☐ Yes ☐ No

If yes, attach a copy of the documentation that explains enforcement.

AFFORDABLE HOUSING ACTIVITIES:

1) **Did your community facilitate actions to remove barriers to affordable housing?**
(i.e. mixed income housing, or subsidized housing)
☐ Yes ☐ No

If yes, provide explanatory documentation.

2) **Did your community participate in Franklin County's Housing Program?**
(This includes referrals, marketing, and local building department cooperation.)
☐ Yes ☐ No

If yes, provide explanatory documentation.

3) Did your community support the development of affordable housing?
☐ Yes ☐ No

If yes, explain or document.

11.0 PROJECT ELIGIBILITY BY NATIONAL OBJECTIVES

(Your project **must** meet one of the national objectives below; please ✓ the objective that best describes your project.)

OBJECTIVE 1: ACTIVITIES BENEFITING LOW & MODERATE (L/M) [9] INCOME PERSONS:

☐ **L/M Income Area Benefit**
How many LMI households_____or persons_____ will benefit?

CDBG Eligible Target Area:_____
(See CDBG Eligible Target Areas in Appendix D)

Or

Service Area:_____
(Attach a map with the boundaries outlined. **If new, see Appendix F**.)

Further, identify the census tract(s) and block group(s) your project will encompass

_____

_____

☐ **L/M Income Limited Clientele**
(Project must directly benefit one of the groups below and documentation is required)

	Number of Persons
Abused Children	_____
Elderly Persons	_____
Battered Spouses	_____
Homeless Persons	_____
Severely Disabled Persons	_____
Illiterate Adults	_____
Persons Living with AIDS	_____
Migrant Farm Workers	_____

☐ **L/M Income Housing**
How many LMI households _____ will benefit?

☐ **L/M Income Jobs**
How many permanent jobs will be created ____ or retained_____
by L/M income persons or be available to L/M income persons?

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9 Low-and moderate (L/M) income household is defined as a household in which the total household income is equal to or less than the Section 8 Housing Assistance Payments Program low-income limit established by HUD.

OBJECTIVE 2: PREVENTION/ELIMINATION OF SLUMS OR BLIGHT:
(The following documents must be submitted to qualify for this objective.)

___1. Resolution
___2. Photos of the area
___3. Map of the area and project site

Check the appropriate basis:

Is the designation on an area basis? _____

Is the designation on a spot basis? _____

Is the designation in regards to an urban renewal area? _____
(If you have selected this basis, you must include a copy of the Applicable Urban Renewal Plan)

OBJECTIVE 3: URGENT NEEDS:
(The urgent need objective is normally only applicable in the aftermath of a disaster.)

Urgent Need
If your project is urgently needed, the following documents must be submitted:

___1. A statement from an appropriate authority, or an independent expert approved by the U.S. Department of Housing & Urban Development, verifying that the condition is a serious and immediate threat and transpired within the last 18 months.

___2. A statement of the financial condition of the city, village or township verifying that the applicant is unable to finance the project.

___3. Turn-down letters from other federal, state, local or private funding sources along with a statement that no other sources exist.

12.0 CONSOLIDATED PLAN PRIORITIES

(Please select the theme and objective from the priorities listed in Appendix H that best describes your project)

Theme 1 - Affordable Housing Opportunity Objective#:_____

Theme 2 - Neighborhood Revitalization Objective#:_____

Theme 3 - Economic Dev. & Econ. Opportunity
Objective#:_____

Theme 4 - Education & Supportive Service Linkages
Objective#:_____

13.0 AGENCY IFORMATION

A. AGENCY BACKGROUND

1) How many years has the agency been in service?: _____

2) Describe the types of services the agency provides, the agency's capabilities, the number and characteristics of clients served, and license to operate (if appropriate).

3) Describe the agencies prior experience with federal programs.

B. PERSONNEL

Briefly describe the agency's existing staff positions and qualifications, and its capacity to carry out this activity.

C. FINANCIAL CAPACITY

Describe the agency's current operating budget, itemizing revenues and expenses. Identify commitments for ongoing funding. Describe the agency's fiscal management, including financial reporting, record keeping, accounting systems, payment procedures, and audit requirements.

D. MONITORING

Briefly describe how you will monitor progress implementing the program. Attach copies of all data collection tools that will be used to verify achievement of program goals and objectives. Identify who will be responsible for monitoring the program's progress.

E. AUDIT REQUIREMENTS

In accordance with the Office of Management and Budget Circular A-133, the Federal Government requires that organizations expending $300,000 or more in Federal financial assistance in a fiscal year must secure an audit. Agencies requesting $300,000 or more must chose one of the three ways of meeting this requirement and state which method they chose:

- ❑ If your agency already conducts audits of all its funding sources including HOME, the agency must submit a copy of its most recent audit, and may, at its discretion, include the HOME portion of the audit cost in its HOME project budget.

- ❑ If your agency already conducts audits of its funding sources but has neither received nor included HOME in the past, the scope of the audit would be modified to incorporate HOME audit requirements. The associated cost of the augmentation could then be included in the HOME project budget, accompanied by the auditor's written cost estimate.

- ❑ If your agency does not have a current audit process in place, your agency will be required to include a 10-percent aside in the HOME project for the provision of an audit.

F. IN S U R AN C E /B ON D IN G/W OR K E R 'S C OMP E N S ATION

State whether or not the agency has liability insurance coverage, in what amount, and with what insuring agency. State whether or not the agency pays all payroll taxes and worker's compensation as required by Federal and state laws. State whether or not the agency has fidelity bond coverage for principal staff who handle the agency's accounts, in what amount, and with what insuring agency.

14.0 STANDARD REQUIRED DOCUMENTS

Articles of Incorporation/Bylaws
Articles of incorporation are the documents recognized by the State as formally establishing a private corporation, business or agency.

Non-profit Determination
Non-profit organizations must submit tax-exemption determination letters from the Federal Internal Revenue Service and the State Franchise Tax Board.

List of Board of Directors
A list of the current board of directors or other governing body of the agency must be submitted. The list must include the name, telephone number, address, occupation or affiliation of each member and must identify the principal officers of the governing body.

Authorization to Request Funds
Documentation must be submitted of the governing body's authorization to submit the funding request. Documentation of this requirement consists of a copy of the minutes of the meeting in which the governing body's resolution, motion or other official action is recorded.

Designation of Authorized Official
Documentation must be submitted of the governing body's action authorizing the representative of the agency to negotiate for and contractually bind the agency. Documentation of this requirement consists of a signed letter from the Chairperson of the governing body providing the name, title, address, and telephone number of each authorized individual.

Organizational Chart
An organizational chart must be provided that describes the agency's administrative framework and staff positions, indicates where the proposed project will fit into the organization structure, and identifies any staff positions of shared responsibility.

Resume of the Chief Program Administrator

Resume of the Chief Fiscal Officer

Financial Statement and Audit

STATEMENT OF ELIGIBLE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ACTIVITIES

General Policies – 570.200

The primary objective of the CDGB Program is the development of viable urban communities, by providing decent housing and a suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income. Funds must be used to carry out activities that will meet one of the three broad National Objectives: benefit low- and moderate-income persons; aid in the prevention or elimination of slums or blight; or meet other community development needs having a particular urgency. At least 70 percent of the total CDBG funds expended must be used for activities that benefit low- and moderate-income persons, over a one-, two-, or three-year period (selected by the grantee).

Basic Eligible Activities – 570.201

- Acquisition in whole or in part by purchase, long-term lease, donation, or otherwise, of real property for any public purpose, subject to the limitations of 570.207.

- Disposition of real property acquired with CDBG funds through sale, lease or donation, or otherwise; or its retention for public purposes.

- Acquisition, construction, reconstruction, rehabilitation or installation of public facilities and improvements, ***except buildings for the general conduct of government.*** Activities may include:

    - Design features and improvements that promote energy efficiency; and
    - Architectural design features and treatments intended to enhance the aesthetic quality of facilities and improvements.

- Eligible facilities include those serving persons having special needs such as homeless shelters; convalescent homes; hospitals; nursing homes; battered spouse shelters; halfway houses for run-away children; drug offenders or parolees; group homes for the developmentally disabled; and temporary housing for disaster victims.

- In certain cases, non-profit entities and sub-recipients (including CBDOs qualifying under 570.204) may acquire title to public facilities; when owned by non-profit entities or other such sub-recipients, such facilities must be operated so as to be open for use by the general public during all normal hours of operation.

- Clearance demolition, removal of buildings and improvements, and movement of structures to other sites. Demolition of HUD-assisted or HUD-owned housing units may be undertaken only with the prior approval of HUD. CDBG funds may also be used for physical removal of environmental contaminants or treatment of such contaminants to render them harmless.

- Provision of Public services (including labor, supplies and materials) such as those concerned with employment, crime prevention, child care, health care, education, homebuyer down payment assistance, public safety, fair housing counseling, recreation, senior citizens, homeless persons, drug abuse counseling and treatment, and energy conservation counseling and testing. The services must meet each of the following criteria:

- The service must either be new or a quantifiable increase in the level of a service that which has been provided with state or local funds in the previous twelve calendar months; and
- The amount obligated for public services shall not exceed 15 percent of the annual grant, plus 15 percent of the program income received by the grantee and its sub-recipients during the previous program year.

- Interim assistance to correct objectively determinable signs of physical deterioration in areas where immediate action is necessary and where permanent improvements will be carried out as soon as practicable; or to alleviate emergency conditions threatening the public health and safety and requiring immediate resolution.

- Payment of the non-Federal share required in connection with a federal grant-in-aid program undertaken as part of CDGB activities.

- Completion of urban renewal projects funded under Title I of the Housing Act of 1949, as amended.

- Relocation payments and assistance to displaced individuals, families, businesses, non-profit organizations, and farm operations.

- Payment to housing owners for losses of rental income incurred in holding units for persons displaced by relocation activities.

- Payment of costs in support of activities eligible for funding under the CDBG program.

- Acquisition, construction, reconstruction, rehabilitation or installation of the distribution lines and facilities of privately owned utilities.

- CDBG may be used for the construction of housing assisted under Section 17 of the U.S. Housing Act of 1937.

- Direct assistance to facilitate and expand low- and moderate-income homeownership by subsidizing mortgage rates and principal amounts, financing the acquisition of housing occupied by low- and moderate-income persons, acquiring guarantees of financing obtained from private lenders, providing up to 50 percent of down payment, or paying reasonable closing costs.

- Microenterprise Assistance

  The provision of assistance to facilitate economic development by:
  - Providing credit and financial support, for the establishment, stabilization, and expansion of microenterprises;
  - Providing technical assistance, advice, and business support services to owners of microenterprises and persons developing microenterprises; and
  - Providing general support, including peer support programs, counseling, childcare, transportation and other similar services to owners of microenterprises and persons developing microenterprises.
  - Services provided under this eligibility category are not subject to the restrictions on public services contained in 570.201(e).
  - "Persons developing microenterprises" are persons who have expressed interest and who are, or after an initial screening process, are expected to be, actively working toward developing businesses, each of which is expected to be a microenterprise at the time it is formed. A "microenterprise" is a business having five or fewer employees, at least one of whom is the

owner.
  - The provision of technical assistance to public or non-profit entities to increase their capacity to carry out eligible neighborhood revitalization or economic development activities, provided:
  - The recipient determines, prior to the provision of the assistance, that the activity for which it is attempting to build capacity would be eligible for CDBG assistance; and
  - The National Objective claimed by the grantee can reasonably be expected to be met once the entity has received the technical assistance and undertakes the activity.

- Capacity building for private or public entities (including grantees) for other purposes may be eligible under 570.205.

Eligible Rehabilitation and Preservation Activities – 570.202

Assistance to rehabilitate:

- Privately owned residential buildings and improvements,
- Low-income public housing and other publicly owned residential buildings and improvements;
- Publicly and privately owned commercial or industrial buildings, except that assistance is limited to improvements to the exterior of the building and the correction of code violations;
- Non-profit owned, non-residential buildings and improvements not eligible under 570.201(C); and
- Manufactured housing, when such housing is considered part of the community's permanent housing stock.

Financial assistance through grants, loans, loan guarantees, interest supplements, or other means may be provided for rehabilitation activities for the buildings described above, including:

- Assistance to private individuals and entities, including profit-making and non-profit organizations, to acquire for the purposes of rehabilitation, and to rehabilitate properties for use or resale for residential purposes;
- Labor, materials, and other rehabilitation costs, including repair, replacement of principal fixtures and components, installation of security devices, and renovation of existing structures;
- Loans for refinancing existing indebtedness secured by a property being rehabilitated, if the grantee determines that the financing is appropriate to achieve its community development objectives;
- Improvements to increase the efficient use of energy;
- Improvements to increase the efficient use of water;
- Connection of residential structures to water distribution or local sewer collection lines;
- Initial homeowner warranty premiums, hazard insurance premiums, flood insurance premiums and lead-based paint testing and abatement, for rehabilitation carried out with CDBG funds;
- Acquisition of tools to be lent to carry our rehabilitation;
- Rehabilitation services related to assisting participants in CDBG-funded rehabilitation activities

(such as rehabilitation counseling, energy auditing, preparation of work specifications, loan processing and inspection);

  - Rehabilitation of housing under Section 17 of the U.S. Housing Act of 1937; and
  - Lead-based paint hazard evaluation and reduction.

- Code enforcement in deteriorating or deteriorated areas where such enforcement, together with public or private improvements, rehabilitation, and services to be provided, may be expected to arrest the decline of such areas.

- Rehabilitation, preservation or restoration of publicly or privately owned historic properties, except for buildings used for the general conduct of government.

- Renovation of closed schools or other buildings for use as an eligible public facility or housing.

Special Economic Development Activities – 570.203

Special economic development activities include:

- The acquisition, construction, reconstruction, rehabilitation or installation of commercial or industrial buildings, structures, and other real property equipment and improvements, including railroad spurs or similar extensions. Such activities may be carried out by the recipient or public or private non-profit sub-recipients.

- The provision of assistance to a private for-profit business, for any activity where the assistance is appropriate to carry out an economic development project, excluding those described as ineligible in 570.207(a).

- Economic development services in connection with activities eligible under this section, including, but not limited to, outreach efforts to market available forms of assistance; screening of applicants; reviewing and underwriting applications for assistance; preparation of all necessary agreements; management of assisted activities; and the screening, referral, and placement of applicants for employment opportunities generated by CDBG-eligible economic development activities, including the costs of providing necessary training for persons filling those positions.

- Note: Guidelines for selecting activities to assist under this paragraph are provided at 570.209. The recipient must ensure that the appropriate level of public benefit will be derived pursuant to those guidelines before obligating funds under this authority. Special activities authorized under this section do not include assistance for the construction of new housing.

Special Activities by Community-Based Development Organizations (CBDOs) – 570.204

- ***Eligible activities.*** The recipient may provide CDBG funds as grants or loans to any CBDO qualified under this section to carry out a neighborhood revitalization, community economic development, or energy conservation project. The funded project activities may include those listed as eligible under 24 CFR 570 Subpart C, and, except as described below in paragraph (b), activities not otherwise listed as eligible under that subpart. For purposes of qualifying as a project under paragraphs (a)(1), (a)(2), and (a)(3) of this section.

- *A neighborhood revitalization project* includes activities of sufficient size and scope to have an impact on

the decline of a geographic location within the jurisdiction of a unit of general local government (but not the entire jurisdiction) designated in comprehensive plans, ordinances, or other local documents as a neighborhood, village, or similar geographical designation; of the entire jurisdiction of a unit of general local government that is under 25,000 population;

- *A community economic development project* includes activities that increase economic opportunity, principally for persons of low and moderate income., or that stimulate or retain businesses or permanent jobs, including projects that include one or more such activities that are clearly needed to address a lack of affordable housing accessible to existing or planned jobs and those activities specified at 24 CFR 91.1(a)(1)(iii);

- *An energy conservation project* includes activities the address energy conservation, principally for the benefit of the residents of the recipient's jurisdiction; and

- To *carry out a project* means that the CBDO undertakes the funded activities directly or through contract with an entity other than the grantee, or through the provision of financial assistance for activities in which it retains a direct and controlling involvement and responsibilities.

Ineligible activities. Notwithstanding that CBDOs may carry out activities that are not otherwise eligible, they are not authorized to:

- Carry out an activity described as ineligible in 570.207(a);

- Carry out public services that do not meet the requirements of 570.201(e), except that:

    - services carried out under this section that are specifically designed to increase economic opportunities through job training and placement and other employment support services; and

    - services of any type carried out under this section pursuant to a Neighborhood Revitalization Strategy approved by HUD, shall not be subject to the limitations in 570.201(e)(1) or (2), as applicable;

- Provide assistance to special economic development activities that would otherwise be eligible under 570.203 that do not meet the guideline requirements of 570.209; or

- Carry out an activity that would otherwise be eligible under 570.205 or 570.206, but that would result in the recipient's exceeding the planning and admin cap.

Eligible CBDOs

A CBDO qualifying under this section is an organization that has the following characteristics:

    - Is an association or corporation organized under State or local law to engage in community development activities (which may include housing and economic development activities) primarily within an identified geographic area of operation within the jurisdiction of the recipient, or in the case of an urban county, the jurisdiction of the county; and

    - Has as its primary purpose the improvement of the physical, economic or social environment of its geographic area of operation by addressing one or more critical problems of the area, with particular attention to the needs of the persons of low and moderate income; and

    - May be either non-profit or for-profit, provided any monetary profits to its shareholders or members must be only incidental to its operations; and

- Maintains at least 51 percent of its governing body's membership for low- and moderate-income residents of its geographic area of operation, owners or senior officers of private establishments and other institutions located in and serving its geographic area of operation, or representatives of low- and moderate-income neighborhood organizations located in its geographic area of operation; and

- Is not an agency or instrumentality of the recipient and does not permit more than one-third of the membership of its governing body to be appointed by, or to consist of, elected or other public officials or employees or officials of an ineligible entity (even though such persons may be otherwise qualified under paragraph (c)(1)(iv)); and

- Except as otherwise authorized in paragraph ©(1)(v), requires the members of its governing body to be nominated and approved by the general membership of the organization or by its permanent governing body; and

- Is not subject to requirements under which its assets revert to the recipient upon dissolution; and

- Is free to contract for goods and services from vendors of its own choosing.

A CBDO that does not meet the above eligibility criteria may also qualify as an eligible entity under this section if it meets one of the following requirements.

- Is an entity organized pursuant to section 301(d) of the Small Business Investment Act of 1958 (15 U.S.C. 681(d)), including those that are profit making; or

- Is an SBA approved Section 501 State Development Company or Section 502 Local Development Company, or an SBA Certified Section 503 Company under the Small Business Investment Act of 1958, as amended; or

- Is a Community Housing Development Organization (CHDO) under 24 CFR 92.2, designated as a CHDO by HOME Investment Partnerships program participating jurisdiction, with a geographic area of operation of no more than one neighborhood, and has received HOME funds under 24 CFR 92.300 or is expected to receive HOME funds as described in and documented in accordance with 24 CFR 92.300(e).

A CBDO that does not qualify under paragraphs (c)(1) or (2) of this section may also be determined to qualify as an eligible entity if the recipient demonstrates to the satisfaction of HUD, through the provision of information regarding the organization's charter and by-laws, that the organization is sufficiently similar in purpose, function, and scope to those entities qualifying paragraph (c)(1) or (c)(2) of this section.

Eligible Planning Urban Environmental Design and Policy-Planning-Management-Capacity Building Activities – 570.205

- Planning activities such as data gathering, studies, analyses, preparation of plans, and identification of actions that will implement such plans.

- Activities designed to improve the grantee's capacity to plan and manage programs and activities.

Eligible Administrative Costs – 570.206

- Reasonable costs of overall program management, coordination, monitoring, and evaluation, including:

- Staff Salaries, wages, and related costs;
- Travel costs;
- Administrative services such as general legal, accounting and audit services performed under third party contracts; and
- Other goods and services required for administration of the program.

o Provision of information and other resources to residents and citizen organizations participating in the planning, implementation, or assessment of activities being assisted with CDBG funds.

o Provision of fair housing counseling services and activities.

o Indirect costs.

o Preparation of applications for Federal programs where the grantee determines such activities are necessary or appropriate to achieve its community development needs.

APPENDIX A

EVALUATION AND SELECTION PROCESS

APPENDIX A

FRANKLIN COUNTY COMMUNITY DEVELOPMENT
BLOCK GRANT PROGRAM

EVALUATION AND SELECTION PROCESS

The Franklin County Economic Development Department will evaluate grant applications for review by the Franklin County Board of Commissioners and the Community Development Advisory Committee. A maximum of **100** points is possible.

Part I – Meeting National Objectives (25%)

This section is designed to evaluate each application based on HUD eligibility requirements and guidelines. A maximum of 30 points is possible in this section.
NOTE: Points will be awarded based upon the evaluation criteria (number of persons, jobs or cost/beneficiary) that results in the highest points.

National Objective 1:
Benefit Low- and Moderate-Income Persons

The application will be evaluated against only one of the following low/mod categories: A) geographic area; B) limited clientele; C) housing; D) jobs.

A. The project or service benefits a **geographic area** where at least 51% of residents benefiting are low- and moderate-income as verified by 2000 Census data. An example is a street-resurfacing project in a residential neighborhood, construction of a neighborhood playground, or a community center servicing the entire city when the city is predominantly lower income.

25 points – project or service will benefit 300+ persons within the qualified geographic area or CDBG cost is $500 or less per beneficiary.
20 points – project or service will benefit between 100-299 persons within the qualified geographic area or CDBG cost is between $501 - $1,500 per beneficiary.
15 points – project or service will benefit between 50-99

persons within the qualified geographic area or CDBG cost is between $1,501 - $2,500 per beneficiary.
10 points – project or service will benefit between 25-49 persons within the qualified geographic area of CDBG cost is between $2,501 - $4,000 per beneficiary.
5 points – project or service will benefit between 10-24 persons within the qualified geographic area or CDBG cost is between $4,001 - $6,000 per beneficiary.
1-4 points – project or service will benefit less than 10 persons within the qualified geographic area or CDBG cost is between $6,001 - $10,000 per beneficiary.

Divide the CDBG amount requested by the number of beneficiaries.

B. Program or service benefits a **limited clientele**: elderly, abused children, battered spouses, homeless persons, low- and moderate-income persons or more, and/or persons with disabilities.

25 points - project will benefit 300+ persons.
20 points - project will benefit 200-299 persons.
15 points - project will benefit 100-199 persons.
10 points – project will benefit 50-99 persons.
5 points – project will benefit less than 50 people.

Divide the number of beneficiaries by the total population of the community according to the 2000 census.

In many cases, applications are taken from individuals as a condition of participation in this program or the activity will exclusively serve these persons. An example is a day care scholarship program for lower income households, a senior citizen center, or the purchase of a senior citizens bus.

C. Activity which assists in the acquisition, construction, or improvement of permanent residential **housing** or structures that benefit L/M income persons only to the extent that housing is occupied by L/M income persons. This includes activities directed towards homeownership.

25 points - project will benefit more than 100 households.
20 points - project will benefit 50 -100 households.
15 points – project will benefit less than 50 households.

D. Special economic development activities that are located in a predominately L/M income neighborhood and serve the L/M income residents or involve the creation of **jobs**, the majority of which are for the employment of L/M income persons. This activity must create or retain permanent jobs, at least 51% of which, on a full time equivalent

(FTE) basis are either held by L/M income persons or considered to be available to L/M income persons.

25 points - project will create or retain 150+ FTE jobs.
20 points - project will create or retain 100-149 FTE jobs.
15 points - project will create or retain 50-99 FTE jobs.
10 points – project will create or retain 25-49 FTE jobs
5 points – project will create or retain 5-24 FTE jobs

National Objective 2:
Aid in the Prevention/Elimination of Slums and Blight

The project or activity will eliminate or prevent slums or blighting on an area basis. See areas designated blighted areas in Appendix D. The project must address one or more of the conditions which contributed to the deterioration of the area when it was declared a blighted area.

Slum and Blight:
25 points – the entire project is located in a blighted area and the project will address one or more of the conditions which contributed to the deterioration of the area when it was declared a blighted area.
20 points – a majority of the project or activity is located in a blighted area and project will address one or more of the conditions which contributed to the deterioration of the area when it was declared a blighted area.
15 points – the project or activity qualifies on a spot basis rather than a blighted area. These activities are limited to: historic preservation, clearance and acquisition. A description of the specific condition of blight or physical decay must be made.

National Objective 3:
Urgent Needs:

This activity must have a particular urgency and be designed to alleviate a serious and immediate threat to health or welfare of the community.

25 points – condition developed or became critical, example a major catastrophe such as a flood or earthquake that threatens the community's residents with the spread of serious disease. Evidence was presented to confirm that other financial resources were not available.

Part II – Project Design and Impact (40%)

A. Leveraging of Funds – Possible 10 Points

Points will be given for projects where more than the minimum share is given. The total share includes in-kind and local share as well as funds leveraged from other sources such as OPWC, United Way etc. Award letters or other documentation must be submitted that states the source of funds, the amount committed and the date when funds will be available. If funds are not committed, points will not be awarded for that portion. Points will only be awarded on the portion of match that exceeds the minimum amount (for construction projects) required (there are no match standards for non-construction projects.)

% More than Minimum:
10 points - 50.1+%
8 points - 20.1-50.0%
6 points - 10.1-20.0%
4 points - 5.1-10.0%
2 points - 1-5.0% over

B. Community or Project Support – Possible 10 Points

5 points – community or agency met with those affected by the proposed activity - residents, businesses, others. There was evidence of involvement and support that were documented by news articles, flyers, sign-in forms, minutes, petitions, letters of support etc.
3 points – written support or request for problem to be addressed (letters, council minutes.
1 point - verbal support or requests for problem to be ` addressed

C. Quality of the Application – Possible 5 Points

5 points – the grant application is clear, complete, typewritten and includes all supporting documentation and the community need and strategy is clearly stated.
3 points – the grant application is missing information or materials at the time of submission that can be easily obtained, but the need and strategy is clearly stated.
1 point – the grant application is complete but the need and strategy is not clearly stated.

D. Long Term Impact – Possible 5 Points

Public Improvement projects:
(roads, bridge, sanitary sewers, storm sewers, waterlines etc.)
5 points - Useful life is greater than 40
4 points - Useful life is 31-40
3 points - Useful is 21-30
2 points - Useful life is 11-20
1 point - Useful life is 7-10 years

Other Projects:
5 points – the project or service will have a long term, permanent impact on the community. The impact is measurable and sustainable. The impact is clearly quantified in the grant application (i.e. dollars saved, investment generated, jobs created or retained).
3 points – project or service is a long term, permanent improvement to the community. Activity can continue or physical improvements can be maintained without additional future federal funds.
1 point – there is a strong likelihood that the project or service can continue without additional future federal funds, but the project or service will not make a long term permanent improvement to the community.

E. Health or Safety Need – Possible 5 Points

5 points – project alleviates an emergency, survival, health or safety need as clearly documented by an appropriate (third party) authority.
3 points – project alleviates a high degree or traffic endangerment, helps to reduce a high crime area, or similar situations.
1 point – project alleviates a lesser degree of the above listed concerns.

F. Percent of L/M Population Served/Blighted - Possible 10 points

10 points - 80.1+%
7 points - 70.1-80.0%
5 points - 60.1-70.0% or Blighted
3 points - 50.1-60.0%
1 point - 41.1-50.0%

Part III – Timeliness/Past Performance (10%)

A. Timeliness/Past Performance– Possible 10 points

10 points – the applicant has not received CDBG funding in the past five years;

5 point – the applicant's most recent CDBG funded project was completed and all CDBG funds spent within 18 months of the award date with CDBG staff approved time extensions due to weather, site conditions, contractor problems or other problems beyond the control of the applicant; applicant had no findings on their most recent CDBG monitoring.

-10 points – the applicant failed to complete the project within the contract period and had findings on most recent CDBG monitoring.

Part IV – Fair Housing/ Affordable Housing Activities (15%)

A. Fair Housing Activities– Possible 10 Points
(community must provide documentation to receive points)

10 points – community has fair housing activities that were formally adopted by its legislative authority.
5 points – community has a fair housing ordinance that was formally adopted by its legislation authority, but does not have enforcement provisions.
1 point – community has a resolution that supports fair housing.

NOTE: Resolutions of fair housing support, such as acknowledging fair housing month, and/or fair and open housing statements, must be current and formally adopted by the legislative authority.

B. Affordable Housing Activities – Possible 5 Points
(community must provide documentation to receive points)

5 points – community supports or has facilitated actions to remove barriers to affordable housing. Such measures include mixed income housing or subsidized housing.
3 points – community supports or participates in any of the county's housing programs (i.e. exterior maintenance, housing rehab loans). This includes referring residents to county programs, assistance with marketing program to residents, local building department cooperation, etc.
1 point – None of the above, but community advocates or supports the development of fair housing.

Part V (10%) **Consolidated Plan**

A. Consolidated Plan Priorities – Possible 10 Points

10 points - community or agency met one of the themes and objectives outlined in Appendix H.

APPENDIX B

NEIGHBORHOOD PUBLIC IMPROVEMENTS & FACILITIES PROGRAM POLICIES

Policy 1: *All Public Improvement/Facility Projects require a Local Match*

Type of Project	CDBG Grant	Local Match
Providing basic facilities (i.e., water, sewer, storm drainage)	90%	10% (of grant)
Repair or upgrade of basic facilities (i.e., water, sewer, storm drainage	80%	20%
Street improvements (including sidewalks & street lights)	70%	30%
Parks and Community Facilities	60%	40%
Plans & studies (not including detailed engineering for approved projects)	50%	50%

Policy 2: *All architecture and engineering/inspection costs are the responsibility of the local community.*

NOTE:Townships may continue to request the services of the county engineer.

Policy 3: *Local match funds may include local, state or federal funds.*

Local funds can include state shared taxes, local general funds, bonds and levies, and special assessments under special conditions, and may also include other state and/or federal funds. (rev. 1/16/91)

Policy 4: *Funding Agreement Amendments*

All amendments and adjustments to the Funding Agreement shall be by resolution of the Board of Commissioners. Claims by the contractor for extra cost shall not be honored unless made in writing and approved **before** execution of the work involved.

CHANGE ORDERS WILL NOT BE APPROVED FOR INCORRECT BID QUANTITIES.

Change Orders may be authorized by ED&P only within the limits of the above budgeted amount shown in the Funding Agreement, Attachment II, Work Program Budget.

Policy 5: *Projects to remove architectural barriers to the elderly and handicapped in buildings of general government shall not be funded through the Franklin County CDBG Program.*

Policy 6: *A road or ditch improvement must have a Resolution/Ordinance to assume maintenance responsibility.*

Policy 7: *Before a senior or community center facility uses CDBG funds for a study or construction, the local government must pass a resolution authorizing local funds to operate programs, support staff, and maintain the building based on an estimated first year's expense.*

Policy 8: *After a project is submitted and approved, and before a community receives any Franklin County CDBG funds, the chief executive officer/designated official must execute a Funding Agreement, which is required by HUD and contains specific administrative, financial and contractual obligations to be complied with by the county and the community.*

Policy 9: *Public improvement projects must be under contract for construction within 12 months after the county's execution of the Grant Agreement (HUD 7082) with HUD; and completed and all CDBG funds spent within 12 months of the same date.*

Policy 10: *If your jurisdiction has an adopted County plan, (through the Count planning division)the infrastructure project forwarded for fund under this application must conform to and be consistent with goals and objectives of that plan.*

APPENDIX C

PUBLIC SERVICES PROGRAM

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM

PUBLIC SERVICES PROGRAM

Public Services include, but are not limited to, activities that improve: facilities; employment rate; crime prevention; child care; health services; drug abuse; education; fair housing counseling; energy conservation; welfare; or recreational needs.

If the following criteria are met, Public Services may be eligible for CDBG assistance:

1. The public service is a new service, or is a quantifiable increase in the level of service above which was provided by or on behalf of the unit of local government/service agency in the twelve months prior to the submission of the statement.

In addition, the following documentation must be provided to Economic Development & Planning Department in order for public services activities to be considered for funding

1. Program Description

   Describe the agency/local government program and the service it provides, its clientele, and how this activity meets a national objective (LMI or limited clientele). Discuss whether the service is new or the expansion of an existing service.

2. Level of Service

   a) Define how the service is measured. Identify a unit of service (night of shelter, meals delivered per day, individuals served per month, etc).

   b) Identify the previous year’s source of funds and respective funding levels.

   c) Document previous calendar year’s level of service using the units described in (a) above.

   d) Identify the coming year’s projected source of funds and funding levels.

e) Project the coming year’s level of service both with and without CDBG funding.

f) Indicate the percentage of clients or persons served who reside in your community.

3. Continuation of Program

a) Please describe strategy to maintain program in future years (CDBG funding can only be requested for one year).

FRANKLIN COUNTY CDBG **APPENDIX D**

ELIGIBLE TARGET AREAS/SLUM & BLIGHT AREAS (9/14 Final)

Area Name	Census Tract	Block Group	Total LMI Persons	Total Persons	Concentration (>48.2 per 2010 Census)	COMMENTS
BEXLEY						
College Ave	008900	4	620	1,035	59.90%	
BLACKLICK ESTATES						
Nafzger Park	009373	4	425	870	48.85%	
Hatfield Drive	009410	1	505	1,035	48.79%	
Sundale Road	009410	2	1,070	1,965	54.45%	
Winchester Pike	009420	1	635	965	65.80%	
Beechton Road	009420	2	735	1,395	52.69%	
Harbor Blvd	009420	4	1,030	2,100	49.05%	
BLENDON						
Sharon Road	007112	3	945	1,515	62.38%	
Wingfield Street	007113	3	1,260	2,550	49.41%	
Corporate Exchange Drive	007114	3	1,265	2,495	50.70%	
Shasta Ave	007115	5	805	995	80.90%	
Gould Park	007202	1	385	755	50.99%	
Partridge Place	007113	2	505	960	52.60%	
Hoover Resevoir	010000	2	175	315	55.56%	
CLINTON						
Eisenhower Road	000310	1	645	1,190	54.20%	
Lane Ave	001122	1	970	1,245	77.91%	
King Ave/Kenny Ave	001901	2	715	1,480	48.31%	
Chesapeake Ave	001902	1	345	385	89.61%	
Innis Road	007710	1	910	1,155	78.79%	
Pauline Ave	007710	2	725	1,120	64.73%	
Ontario Street	007710	4	480	635	75.59%	
Shanley Drive	007721	4	710	945	75.13%	
E. Cooke Rd/Maize Rd	007740	1	800	1,645	48.63%	
Hess Blvd	007830	1	505	690	73.19%	
Northwest Blvd/Presidential Dr	007830	3	490	980	50.00%	
Agler Rd/Joyce Ave	000820	1	920	1,260	73.02%	
American Addition Park/ E. 12th Ave	002510	3	845	1,130	74.78%	
Ferris Road	007531	1	960	1,235	77.73%	
Perdue Ave	007534	1	1,825	1,980	92.17%	
Cleveland Ave/Radnor Ave	007722	2	875	1,055	82.94%	
E. Cooke Rd/Dresden Rd	007722	3	640	1,005	63.68%	
Steelwood Rd	007830	2	775	850	91.18%	
DUBLIN						
Shamrock-Federated Blvd	006386	1	785	1,150	68.26%	
FRANKLIN						
Grace St	004500	5	925	1,835	50.41%	
Hauntz Park	004900	3	545	1,050	51.90%	
W. Mound St	004900	4	725	930	77.96%	
Greenlawn Ave/Harmon Ave	005100	1	1,615	1,700	95.00%	
Stimmel Rd/Harmon Ave	005100	2	230	260	88.46%	
Fisher Rd	008210	2	815	1,425	57.19%	
N. Hague/McKinley Ave	008241	1	1,320	1,625	81.23%	
Valleyview Dr	008241	2	685	1,040	65.87%	
Twin Creeks Dr	008242	3	895	1,555	57.56%	
Fisher Rd/Gladstone Ave	008242	4	505	895	56.42%	
Sullivant Ave	008311	2	1,260	1,970	63.96%	

ELIGIBLE TARGET AREAS/SLUM & BLIGHT AREAS (9/14 Final)

Area Name	Census Tract	Block Group	Total LMI Persons	Total Persons	Concentration (>48.2 per 2010 Census)	COMMENTS
Fremont St	008311	3	745	1,030	72.33%	
Race St	008312	1	485	590	82.20%	
Ardath Rd	008312	3	960	1,365	70.33%	
Arnelle Rd	008312	4	865	1,085	79.72%	
Vanderberg Ave	008312	5	635	805	78.88%	
Miriam Dr W.	008321	2	630	995	63.32%	
Midland Ave	008322	1	545	695	78.42%	
Hardesty Dr S	008322	2	990	1,430	69.23%	
Harrisburg Pike	008330	1	980	1,360	72.06%	
Whithead Rd	008330	2	430	855	50.29%	
October Ridge Dr	008340	1	1,050	2,120	49.53%	
Hart Rd	008340	3	920	1,595	57.68%	
Demorest Rd	008350	3	1,250	2,175	57.47%	
Stoner Ridge Park	008370	1	1,235	2,565	48.15%	
Queens Meadow Lane	008380	1	610	1,135	53.74%	
Shoppers Lane	008230	1	165	205	80.49%	
Westport Rd	008230	2	660	830	79.52%	
Westmoor Park	008210	1	535	695	76.98%	
GAHANNA						
Eastgate Pkwy	007396	1	55	55	100.00%	
Taylor Station	009210	1	1,505	2,180	69.04%	
Cherry Rd	007424	6	405	645	62.79%	
Denison Ave	007425	3	510	1,000	51.00%	
Port Columbus Airport	980000	1	10	10	100.00%	
GRANDVIEW						
McKinley Ave	004300	2	960	1,290	74.42%	
Burrell Ave	008500	1	260	455	57.14%	
Goodale Blvd	008500	5	455	810	56.17%	
GROVE CITY						
La Rosa Dr	009711	2	660	1,220	54.10%	
Willowwood Pl	009711	3	405	745	54.36%	
Glendale Rd	009712	2	430	725	59.31%	
Voeller Cir	009712	3	665	1,165	57.08%	
Harrisburg Station Ln	009720	1	680	1,200	56.67%	
Gantz Rd/Stringtown Rd	009720	4	775	1,590	48.74%	
Lewis Center Way	009600	1	885	1,080	81.94%	
GROVEPORT						
Rickenbacher Airport	010300	1	1,805	2,890	62.46%	
Bixby Rd	009495	2	1,650	3,100	53.23%	
HAMILTON						
Heer Park	008822	2	875	1,415	61.84%	
Bridlewood Blvd	009520	3	805	1,470	54.76%	
Big Walnut Creek	009590	4	490	915	53.55%	
HILLIARD						
Hilliard Municipal Park	010602	1	860	1,595	53.92%	
Alton & Darby Creek Rd	007953	2	595	1,140	52.19%	
JACKSON						
Harrisburg Station Ln	009720	1	680	1,200	56.67%	
Gantz Rd/Stringtown Rd	009720	4	775	1,590	48.74%	
Lewis Center Way	009600	1	885	1,080	81.94%	
Demorest Rd	008350	3	1,250	2,175	57.47%	

ELIGIBLE TARGET AREAS/SLUM & BLIGHT AREAS (9/14 Final)

Area Name	Census Tract	Block Group	Total LMI Persons	Total Persons	Concentration (>48.2 per 2010 Census)	COMMENTS
Stoner Ridge Park	008370	1	1,235	2,565	48.15%	
Queens Meadow Lane	008380	1	610	1,135	53.74%	
Shoppers Lane	008230	1	165	205	80.49%	
Westport Rd	008230	2	660	830	79.52%	
JEFFERSON						
Reynoldsburg - New Albany Rd	007395	6	500	535	93.46%	
Eastgate Pkwy	007396	1	55	55	100.00%	
Taylor Station	009210	1	1,505	2,180	69.04%	
John F. Kennedy Park	009381	4	800	1,005	79.60%	
Old Church Way	009362	5	1,360	2,395	56.78%	
LINCOLN VILLAGE						
Schoolhouse Ln	008110	2	565	685	82.48%	
Tarryton Ct	008110	4	655	915	71.58%	
Lawrence Ave	008141	3	820	1,310	62.60%	
Sturbridge Rd	008110	5	490	690	71.01%	
S. Grener Ave	008120	1	745	1,115	66.82%	
Galdys Rd	008120	2	670	1,255	53.39%	
Galloway Rd	008132	1	680	1,405	48.40%	
LOCKBOURNE						
Big Walnut Creek	009590	4	490	915	53.55%	
MADISON						
Courtright Rd	009430	5	485	995	48.74%	
Brice Rd	010200	3	1,470	2,990	49.16%	
Rickenbacher Airport	010300	1	1,805	2,890	62.46%	
Bixby Rd	009495	2	1,650	3,100	53.23%	
Big Walnut Creek	009590	4	490	915	53.55%	
MIFFLIN						
Manchester Ave	000820	2	220	310	70.97%	
Genessee Ave	000920	1	640	750	85.33%	
Republic Ave	000920	2	510	630	80.95%	
Roxbury Rd	002600	2	695	905	76.80%	
Krumm Park	002600	3	1,750	1,920	91.15%	
Melrose Ave	007520	1	1,110	1,565	70.93%	
Earl Ave	007520	2	520	730	71.23%	
Danby Dr	007520	3	655	970	67.53%	
Goldengate Square	007531	2	600	755	79.47%	
Sandridge Ave	007532	1	1,885	2,275	82.86%	
Innis Park	007533	1	540	675	80.00%	
Somerset Park	007551	1	3,790	6,485	58.44%	
Chelford Dr	007551	2	1,435	2,145	66.90%	
Ashley Dr	007721	1	655	1,030	63.59%	
Cherry Rd	007424	6	405	645	62.79%	
Denison Ave	007425	3	510	1,000	51.00%	
Port Columbus Airport	980000	1	10	10	100.00%	
Agler Rd/Joyce Ave	000820	1	920	1,260	73.02%	
American Addition Park/ E. 12th Ave	002510	3	845	1,130	74.78%	
Ferris Road	007531	1	960	1,235	77.73%	
Perdue Ave	007534	1	1,825	1,980	92.17%	
Cleveland Ave/Radnor Ave	007722	2	875	1,055	82.94%	
E. Cooke Rd/Dresden Rd	007722	3	640	1,005	63.68%	
MINERVA PARK						
Partridge Place	007113	2	505	960	52.60%	

ELIGIBLE TARGET AREAS/SLUM & BLIGHT AREAS (9/14 Final)

Area Name	Census Tract	Block Group	Total LMI Persons	Total Persons	Concentration (>48.2 per 2010 Census)	COMMENTS
NEW ROME						
Sturbridge Rd	008110	5	490	690	71.01%	
NORWICH						
Alton & Darby Creek Rd	007953	2	595	1,140	52.19%	
OBETZ						
Bridlewood Blvd	009520	3	805	1,470	54.76%	
Big Walnut Creek	009590	4	490	915	53.55%	
Bixby Rd	009495	2	1,650	3,100	53.23%	
PERRY						
Cobblestone Dr	006353	2	920	1,470	62.59%	
Sandbury Blvd	006383	2	1,095	2,115	51.77%	
Billingsley Rd	006383	4	305	610	50.00%	
Coldstream Dr	006387	1	960	1,445	66.44%	
Ripton Dr	006393	3	410	795	51.57%	
Shamrock-Federated Blvd	006386	1	785	1,150	68.26%	
Jasonway Ave	007812	3	1,335	1,655	80.66%	
PLEASANT						
Port Columbus Airport	980000	1	10	10	100.00%	
PRAIRIE						
Glennon Dr	008161	1	2,055	3,835	53.59%	
Freedom Park	008162	5	1,260	2,495	50.50%	
S. Grener Ave	008120	1	745	1,115	66.82%	
Galdys Rd	008120	2	670	1,255	53.39%	
Galloway Rd	008132	1	680	1,405	48.40%	
REYNOLDSBURG						
Civic Park	009381	3	1,615	2,445	66.05%	
Roselawn Ave	009383	2	1,015	1,440	70.49%	
Huber Park	009384	1	815	1,560	52.24%	
Bartlett Rd	009384	2	595	1,010	58.91%	
John F. Kennedy Park	009381	4	800	1,005	79.60%	
Old Church Way	009362	5	1,360	2,395	56.78%	
Cherry Hill Dr	009362	2	605	1,130	53.54%	
Saratoga Ave	009382	1	1,000	1,660	60.24%	
Hurlingham Rd	009386	1	2,205	2,825	78.05%	
SHARON						
Deewood Dr	006945	1	1,215	1,435	84.67%	
Bond Ave	006990	4	520	575	90.43%	
Mawyer Dr	007043	1	1,445	2,710	53.32%	
Moss Ct	007812	1	540	680	79.41%	
Jasonway Ave	007812	3	1,335	1,655	80.66%	
TRURO						
Tussing Rd	009374	1	1,175	2,085	56.35%	
Old Church Way	009362	5	1,360	2,395	56.78%	
Cherry Hill Dr	009362	2	605	1,130	53.54%	
Saratoga Ave	009382	1	1,000	1,660	60.24%	
Hurlingham Rd	009386	1	2,205	2,825	78.05%	
UPPER ARLINGTON						
Swansea Rd	006330	3	500	855	58.48%	

ELIGIBLE TARGET AREAS/SLUM & BLIGHT AREAS (9/14 Final)

Area Name	Census Tract	Block Group	Total LMI Persons	Total Persons	Concentration (>48.2 per 2010 Census)	COMMENTS
Kingsdale Center	006430	4	515	775	66.45%	
URBANCREST						
Lewis Center Way	009600	1	885	1,080	81.94%	
WASHINGTON						
Shamrock-Federated Blvd	006386	1	785	1,150	68.26%	
WESTERVILLE						
Ernest Cherrington Park	007010	1	595	905	65.75%	
Illinois Ave	007020	2	1,015	1,955	51.92%	
WHITEHALL						
Poth Rd	009210	2	1,030	1,420	72.54%	
Whitehall Community Park	009210	3	470	715	65.73%	
Beechford Rd	009230	1	705	870	81.03%	
Medway Ave	009230	2	845	1,560	54.17%	
Allen Dr	009240	1	400	670	59.70%	
San Jose Ln	009240	2	770	1,295	59.46%	
Rickenbacker Ave	009250	1	450	765	58.82%	
Wright Ave	009250	2	270	520	51.92%	
Mcallister Ave	009250	3	525	725	72.41%	
Bucknell Rd	009340	1	735	1,250	58.80%	
Rosemore Ave	009340	2	945	1,380	68.48%	
Briarwood Dr	009350	1	1,135	1,720	65.99%	
Taylor Station	009210	1	1,505	2,180	69.04%	
WORTHINGTON						
Busch Blvd	009900	1	925	1,395	66.31%	

APPENDIX E

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

INELIGIBLE ACTIVITIES
(570.207)

The general rule is that any activity that is not authorized under the provisions contained in this document is ineligible to be carried out with CDBG funds. This part provides guidance in determining the eligibility of other activities frequently associated with housing and community development.

I. *THE FOLLOWING ACTIVITIES MAY NOT BE ASSISTED WITH CDBG FUNDS*

A. Government buildings used for the general conduct of government, except for the removal of architectural barriers.

B. General government expenses, (except as noted in this subpart or under OMB Circular A-87).

C. Political activities (partisan)

II. *THE FOLLOWING ACTIVITIES MAY NOT BE ASSISTED WITH CDBG FUNDS UNLESS AUTHORIZED UNDER PARTS III AND IV (Eligible rehab and preservation; special economic development)*

A. Purchase of equipment

1. Purchase of construction equipment is ineligible; but lease, depreciation, use allowances (See OMB A-21, A-87, A-122) are eligible. Purchase of equipment for solid waste disposal facility is eligible.

2. Fire protection equipment is considered for this purpose to be an integral part of a public facility and thus, purchase of such equipment is eligible (570.201).

3. The purchase of equipment, fixtures, motor vehicles, furnishings or other personal property not an integral structural fixture is generally ineligible, except when it is necessary for the administration of CDBG-assisted activities, or as part of a public service.

B. Operating and maintenance expenses related to public facilities. The general rule is that any expense associated with repairing, operating or maintaining public facilities, improvements and services is ineligible. Specific exceptions to this general rule are operating and maintenance expenses for public services activities, interim assistance, and office space for CDBG staff. Examples of ineligible operating and maintenance expenses.

1. Maintenance and repair of streets, parks, playgrounds, water and sewer facilities, neighborhood facilities, senior centers, centers for handicapped, parking and similar public facilities. Normally, activities will be considered maintenance if they will reoccur on a regular interval (will need to be repeated within five years).

2. Filling of pot holes in street, repairing sidewalk cracks.

3. Salaries, utility costs, etc. for operation of public works and facilities.

C. New housing construction or for any program to subsidize or finance new residential construction

1. As provided under last resort replacement housing provisions set forth in 24 CRF, Part 42.

2. When carried out by a subrecipient pursuant to part V,A,(2). Activities to support preliminary action for L/M housing are not considered as activities to subsidize or finance new residential construction.

D. Assistance may not be used for income payments for housing or any other purpose. Examples of ineligible income payments include the following: payments for income maintenance, housing allowances, down payments, and mortgage subsidies.

III. *CONSTITUTIONAL PROHIBITION*

In accordance with First Amendment Church/State Principles, as a general rule, CDBG assistance may not be used for religious activities or provided to primarily religious entities for any activities, including secular activities. The following restrictions and limitations therefore apply to the use of CDBG funds:

A. CDBG funds may not be used for the acquisition of property or the construction or rehabilitation (including historic preservation and

removal of architectural barriers) of structures to be used for religious purposes or which will otherwise promote religious interests. This limitation includes the acquisition of property for ownership by primarily religious entities and the construction or rehabilitation (including historic preservation and removal of architectural barriers) of structures owned by such entities (except as permitted under this section for rehabilitation and repairs undertaken in connection with public services) regardless of the use to be made of the property or structure. Property owned by primarily religious entities may be acquired with CDBG funds at no more than fair market value for a non-religious use.

B. CDBG funds may be used to rehabilitate buildings owned by primarily religious entities to be used for a wholly secular purpose under the following conditions:

1. The building (or portion thereof) that is to be improved with the CDBG assistance has been leased to an existing or newly established wholly secular entity (which may be an entity established by the religious entity).

2. The CDBG assistance is provided to the lessee (and not the lessor) to make the improvements.

3. The leased premises will be used exclusively for secular purposes available to persons regardless of religion.

4. The lease payments do not exceed the fair market rent of the premises as they were before the improvements are made.

5. The portion of the cost of any improvements that also serve a non-leased part of the building will be allocated to and paid for by the lessor.

6. The lessor enters into a binding agreement that unless the lessee, or a qualified successor lessee, retains the use of the leased premises for a wholly secular purpose for at least the useful life of the improvements, the lessor will pay to the lessee an amount equal to the residual value of the improvements.

7. The lessee must remit the amount received from the lessor under subparagraph (B)(6) of this section to the recipient or subrecipient from which the CDBG funds were derived.

The lessee can also enter into a management contract authorizing the lessor religious entity to use the building for its intended secular purpose, e.g., homeless shelter, provision of public services. In such case, the religious entity must agree in the management contract to carry out the secular purpose in a manner free from religious influences in accordance with the principles set forth in paragraph (II)(C) of this section.

C. As a general rule, CDBG funds may be used for eligible public services to be provided through a primarily religious entity, where the religious entity enters into an agreement with the recipient or subrecipient from which the CDBG funds are derived that, in connection with the provision of such services:

1. It will not discriminate against any employee or applicant for employment on the basis of religion and will not limit employment or give preference in employment to persons on the basis of religion.

2. It will not discriminate against any person applying for such public services on the basis of religion and will not limit such services or give preference to persons on the basis of religion.

3. It will provide no religious instruction or counseling, conduct no religious worship or services, engage in no religious proselytizing, and exert no other religious influence in the provision of such public services.

4. The portion of a facility used to provide the public services shall contain no religious symbols or decorations, other than those permanently affixed to or part of the structure.

D. Where the public services provided under (II)(C) of this section are carried out on property owned by the primarily religious entity, CDBG funds may also be used for minor repairs to such property which are directly related to carrying out the public services where the cost constitutes in dollar terms only an incidental portion of the CDBG expenditure for the public services.

APPENDIX F

PROCEDURES FOR QUALIFYING A TARGET AREA AND SERVICE AREA WITH A CONFIDENTIAL HOUSEHOLD INCOME SURVEY

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

1. Local officials should distribute a copy of the memorandum and survey forms by mail or door to door.

2. Local officials tally results by household size and complete attached Income Survey Summary.

3. The minimum sample size required for the Income Survey to be valid is attached.

4. Local officials **must** submit all original surveys, a census map and plat map showing boundaries of area surveyed, and an Income Survey Summary to ED&P.

5. Target areas surveyed should correspond with Census Tracts and/or Block Groups as close as possible. Target areas must be contiguous and a minimum size of one street block.

6. **An Income Survey will be good for three years.**

7. When qualifying a target area with an Income Survey, the area must be a minimum 51 percent low- to moderate-income to be eligible for Community Development Block Grant (CDBG) assistance.

8. Surveying must be done randomly throughout the target area. It is recommended that every other house on each street in the target area be surveyed.

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TABLE A
REQUIRED SAMPLE SIZES FOR A
CONFIDENTIAL HOUSEHOLD INCOME SURVEY

NUMBER OF HOUSEHOLDS IN TARGET AREA	NUMBER OF COMPLETED SURVEYS REQUIRED
1 - 50	1 for each household
51 - 55	50
56 - 63	55
64 - 70	60
71 - 77	65
78 - 87	70
88 - 99	80
100 - 115	90
116 - 138	100
139 - 153	110
154 - 180	125
181 - 238	150
239 - 308	175
309 - 398	200
399 - 650	250
651 - 1,200	300
1,201 - 2,700	350
2,701 or more	400
SOURCE: U.S. HUD Income Survey Methodology Memo 7/11/88	

Please Note:

The number of surveys required in Table A indicate the number of surveys that you need to complete, and not the number of households you need to contact.

In order for each survey to be considered a valid response, you must obtain complete and accurate information on the respondent's income level. If the respondent chooses not to respond, the survey does not count toward the required number of surveys. Table B suggest some of the usual rates of response to be expected by different survey methods.

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

TABLE B
EXPECTED RATES OF RESPONSE FOR DIFFERENT SURVEY METHODS

Survey Method	Expected Rate of Response
Mail	25 - 50%
Mail, with letter follow-up	50 - 60%
Mail, with telephone follow-up	50 - 80%
Telephone	75 - 90%
Door-to-Door	75 - 90%
SOURCE: U.S. HUD Income Survey Methodology Memo 7/11/88	

{THE LOCAL JURISDICTION DISTRIBUTES THE TWO PAGE LETTER (SURVEY) BELOW TO EACH HOUSEHOLD IN THE SURVEY AREA:}

(Local Letterhead)

MEMORANDUM

TO:
Residents of (Name of target Area)

FROM:
(Name of local official)

DATE:

RE: **Eligibility of _____ for Franklin County Housing**
(Name of Target Area)
Community Development Block Grant Program

This memo is to inform you of and urge you to complete the attached confidential Household Income Survey. It is necessary to do so in order to qualify your neighborhood for public improvements and public service projects funded by the Franklin County Community Development Block Grant Program.

Let me assure you that all information will be confidential and will be used only for the purpose of qualifying your neighborhood for these funds.

Please return the Survey Form in the enclosed self-addressed, stamped envelope or deliver it to _____,
by _____, 201X .

Thank you for your cooperation.

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

CONFIDENTIAL HOUSEHOLD INCOME SURVEY

_____
(Name of Target Area)

ADDRESS OF HOUSEHOLD
_____

DATE OF SURVEY: _____, 201_

NAME OF SURVEYOR: _____

DECLINE TO PARTICPATE _____

1) Please check the box your family's total household income falls within:

	Household Income Limits as of 5/31/11	Respondent's Household Income
From	To	**(Check a box below)**
$ 0	$ 37,350	
$ 37,351	$ 42,650	
$ 42,651	$ 48,000	
$ 48,001	$ 53,300	
$ 53,301	$ 57,600	
$ 57,601	$ 61,850	
$ 61,851	$ 66,100	
$ 66,101	$ 70,400	

2) How many individuals reside in your household (include yourself, your spouse if applicable and all dependent children residing there) _____

USING THE FAMILY INCOME AND HOUSEHOLD SIZE FROM EACH SURVEY RECEIVED, COMPLETE THE AGGREGATE SURVEY BELOW:

FRANKLIN COUNTY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
CONFIDENTIAL HOUSEHOLD INCOME SURVEY SUMMARY

_____
(Area & the Project the Survey is being Conducted for)

Number of Households of Each Size	Household Income Limits as of 5/31/2012	**Column A** # of Responses at or below income Limits	**Column B** # of Responses above Income Limits
1	$37,350		
2	$42,650		
3	$48,000		
4	$53,300		
5	$57,600		
6	$61,850		
7	$66,100		
8 or more	$70,400		
Total		_____	_____

Total Number of responding Households (Add column A and Column B) _____

A. Total number of persons in service/benefit area _____
B. Total number of households responding to survey _____
C. Total number of households identified as LMI (Total Column A) _____
D. Percent LMI households (Divide total number of households Responding by Column A) _____

E. Survey methodology: (How was survey distributed i.e. every household; every other household; houses on one side of the street etc.) _____
_____

F. Date of survey _____

I hereby certify that this tally sheet represents a true and accurate accounting of this Income Survey, which was distributed throughout the target area and compiled for the Franklin County Community Development Block Grant Program.

_____ _____
Signature of Local Official Date

_____ _____
Printed Name of Local Official Phone number

APPENDIX G

FRANKLIN COUNTY CITIZEN PARTICIPATION PLAN AND PROGRAM AMENDMENT PROCEDURES

for the Use of Funds from the U.S. Department of Housing and Urban Development

Franklin County's Citizen Participation Plan must provide citizens with information and the opportunity to comment upon the following documents and activities:

1) **the Citizen Participation Plan**
2) **the amount of funds expected to be received**
3) **to discuss their housing and community development needs and proposed activities for meeting those needs**
4) **the draft Consolidated Plan**
5) **the Consolidated Annual Performance Report**
6) **substantial amendments to the Consolidated Plan**

PART 1 Franklin County Citizen Participation Plan for the Consolidated Plan 2010-2015 **includes the following activities:**

- **Target area citizen forums**
- **Survey (Community Development Needs) meetings**
- **Community Development Advisory Committee review and comment**
- **Technical Assistance**

TARGET AREA CITIZEN FORUMS **Summer - Fall**

Low and Moderate income target areas are determined by HUD using U.S. census data. Forums are held in a number of these target areas to

- **Receive citizen comments on the Citizen Participation Plan;**
- **Identify local housing and community development needs;**
- **Announce the availability of funds, and;**
- **Announce the availability of technical assistance.**

COMMUNITY SURVEYS **September**

An easy-to-read survey is distributed by local officials in targeted areas. It is also sent to a mailing list of interested individuals and community organizations.

This survey asks residents:

- **To identify the most important need in their community.**
- **indicate the priority for the use of HUD funds.**
- **Identify the housing and community development needs of the low-income and very low income residents and areas in their communities, and;**
- **Determine the priorities for the use of CDBG, HOME and ESG funds.**

FRANKLIN COUNTY COMMUNITY DEVELOPMENT ADVISORY COMMITTEE **December**

This committee advises the Franklin County Commissioners and reviews results of the surveys, community forums, service group and economic development focus group meetings. The committee also reviews and comments upon the regional themes, strategic goals and priorities and proposed activities, programs and outcomes.

PUBLICATION OF THE PROPOSED CONSOLIDATED PLAN **December**

A summary of the Plan will be placed in all suburban newspapers and informing the reader that a copy of the Plan may be obtained at the Mid-Ohio Regional Planning Commission. Copies will be placed in all suburban libraries.

PUBLIC HEARINGS

Franklin County holds two public hearings. **January**

The publics hearing are held to discuss and to receive public input on the proposed Annual action Plan.

Part 2 Franklin County Citizen Participation Plan for the Annual Consolidated Action Plan

Each year Franklin County citizen participation activities include:

GENERAL PUBLIC HEARING **September**

Notices are sent to local officials and interested citizens and community organizations announcing the public hearing and the amount of funds expected to be received

A summary of the Consolidated Annual Performance Report for the previous year is made at the public hearing.

LOCAL PUBLIC HEARING **September**

Local public hearing in communities proposing to submit applications for funds must hold a public hearing at council or board of trustees meeting.

Local officials must distribute flyers in neighborhoods where activities are proposed and inviting citizens to comment.

FRANKLIN COUNTY COMMUNITY DEVELOPMENT ADVISORY COMMITTEE **December**

This committee reviews and comments on proposed activities for the Annual Consolidated Action Plan and amounts allocated for each activity.

30 DAY PUBLIC COMMENT **January**

A summary of the proposed Annual Consolidated Action Plan is published in The Columbus Dispatch and in suburban newspapers in January of each year. A summary will be mailed to local officials and interested citizens and community organizations.

PUBLIC HEARING **January**

Franklin County Board of Commissioners holds a public hearing in January of each year to invite citizens to comment on the proposed Annual Consolidated Action Plan.

Part 3 Citizen Participation Plan for Making Substantial Amendments **to the**

Consolidation Plan

SUBSTANTIAL AMENDMENT

A substantial amendment is made when the following occurs:

- **a project is added to the program**
- **a project is dropped from the program**
- **location of the project is changed**
- **a major change in the scope of activities or who will benefit**
- **the cost of a project or activity goes up or down by 20% or more.**

HOW PROGRAM AMENDMENTS ARE MADE

If a local government wishes to change or drop a project, it must hold a local public hearing and make a request to the Franklin County Board of Commissioners. Franklin County Board of Commissioners also holds a public hearing.

Applications may be sought from participating jurisdictions and interested individuals and community organizations.

Notice of a program amendment and available funds is published.

30 DAY COMMENT PERIOD

- **During this period The Franklin County Community Development Advisory Committee will review and comment.**
- **The proposed amendment will be published in The Columbus Dispatch and press releases sent to suburban newspapers. A summary will be mailed to local officials, interested individuals and community organizations.**

Part 4	**Opportunity to comment on the** Consolidated Annual Performance Report (CAPR)

A summary of the Consolidated Annual Performance & Evaluation Report (CAPER) will be sent to all local officials, interested citizens and community organizations.

A notice of the availability of the Report will be published in The Columbus Dispatch and a press release summary will be sent to suburban newspapers informing the public that copies may be obtained from the Franklin County Board of Commissioners. Copies will be placed in suburban public libraries.

PUBLIC HEARING

A summary of the Report will be provided at the ANNUAL GENERAL PUBLIC HEARING to identify housing and community development needs and inform citizens about the funds expected to be received.

Part 5	**Records of Franklin County's use of funds for the last 5 years are available during normal business hours at the Franklin County Community Development Department 150 S. Front Street, Suite 10 Columbus, OH 43215 525-5578**

APPENDIX H

CONSOLIDATED PLAN PRIORITIES
FRANKLIN COUNTY STRATEGIC PLAN GOALS 2010-2015

(Please select the theme and objective below that best describes your project)

Theme 1. Affordable Housing Opportunity

1. Increase the supply of affordable rental housing units for very low- and extremely low-income families and individuals outside areas of poverty and near employment growth centers.

____Objective 1a: Provide gap financing to for profit and non-profit developers rental apartments.

2. Increase the range of housing options and related services for special needs populations. (e.g. homeless, elderly, disabled)

____Objective 2a: Help prevent homelessness and help families and individuals move out of emergency shelter into transitional or permanent housing.

____Objective 2b: Contribute to operating support for emergency Shelters by Community Shelter Board. Add capacity for emergency housing for seniors.

____Objective 2c: Continue operating support for existing supportive housing.

____Objective 2d: Through July 2013 implement the Rebuilding Lives by funding nonprofit organizations to develop working and operate permanent housing for disabled

____Objective 2e: Provide grants to enable disabled persons to live independently.

3. Expand the conservation and improvement of existing affordable owner and renter housing.

____Objective 3a: Provide loans to make repairs or rehabilitate homes in conjunction with grants to make homes/apartments lead safe.

____Objective 3b: Provide grants for urgent repairs to enable homeowners to stay in their homes.

____Objective 3c: Find ways to retain Section 8 Projects in the affordable housing market.

4. Increase opportunities for low-income households to become and remain homeowners. ____Objective 4a: Enable low income families buy their first home. ____Objective 4b: Enable seniors and all very low income households in areas where public water & sewer is constructed to not be financially burdened.
5. Ensure equal access to housing. ____Objective 5a: Prepare a new Analysis of Impediments to Fair Housing. ____Objective 5b: Prepare a Fair Housing Action Plan to address impediments.

(Please select the theme and objective below that best describes your project)

Theme 2. Neighborhood Revitalization

1. Upgrade residential subdivisions and small villages to current standards by constructing sanitary sewer, water, storm sewers and/or streets with curbs & gutters. ____Objective 1a: Redevelop/develop Water Quality Partnership Township target areas with wastewater and environmental problems.
2. Encourage the re-development of first ring suburbs and commercial areas in townships. ____Objective 2a: Develop an incentive program for re-development in First Ring Suburbs (Bexley, Grandview Heights, Upper Arlington and Whitehall). ____Objective 2b: Complete redevelopment plans for low income commercial areas in unincorporated county (Cleveland Avenue, Harrisburg Pike and West Broad)
3. Repair and replace deteriorated infrastructure in <u>older</u> city, townships and village centers. ____Objective 3a: Replace streets, curbs & gutters, sidewalks, water and sewer lines and install or replace storm sewers to accommodate increased run-off from development. ____Objective 3b: Provide incentive funds for townships to undertake nuisance abatement/code enforcement.

4. Address the low income neighborhood needs in growing suburban cities, villages and townships.

____Objective 4a: Rebuild streets, curbs & gutters, waterlines, sanitary sewers and storm sewers to accommodate increased run-off from development.

____Objective 4b: Provide incentives for construction of recreation facilities or programming for youth or seniors.

5. Provide technical and financial assistance to community based organizations in order to address neighborhood needs.

____*Objective 5a: Help low income communities improve their ability to help themselves, e.g. community, Nonprofits, CHDOs, or other community-based organizations.*

(Please select the theme and objective below that best describes your project)

Theme 3. Economic Development & Economic Opportunity

1. Promote workforce development through education, training and other linkages to high growth job markets.

____Objective 1a: First Source Hiring Agreements link low income residents to high growth job markets.

____Objective 1b: Assist TANF customers to obtain jobs through total case management and Job Opportunity Centers.

2. Help low-income residents obtain and keep jobs that match their interests and potential.

____Same as above.

3. Promote thriving small and emerging businesses.

____Objective 3a: Implement the Small and Emerging Business procurement policy.

4. Create a competitive business environment in low income and targeted areas that generates employment, business growth and consumer services. ____Objective 4a: Promote the Rickenbacker Port Authority and the Franklin County Community Improvement Corporation ____*Objective 4b: See Neighborhood Revitalization Goal 2 for Older Suburbs and redevelopment of Low income commercial areas in townships.*
5. Increase low-income individuals' access to regional job markets and locations. ____Objective 5a: Support passage of the COTA levy.

(Please select the theme and objective below that best describes your project)

Theme 4. Education & Supportive Service Linkages

1. Provide a coordinated system of childcare, education and development services for children and teens. ____Objective1a: Provide incentive funds for pilot programs
2. Provide and promote parental education and family development. ____Objective 2a: Provide incentive funds for innovative programs to reduce substance abuse or child abuse.
3. Meet the comprehensive health needs of low and moderate-income residents. **3-year HUD CDBG and Lead-Based Paint Hazard Control grants implemented by MORPC and Franklin County Board of Health will address:** ____Objective 3a: Reduce the number of children with elevated blood levels of lead. ____Objective 3b: Reduce number of homes and apartments with dangerous amounts of lead ____Objective 3c: Hold immunization clinics for families and children

4. Eliminate barriers that keep students from graduating from high school and being better prepared for advanced education and employment.
5. Assist families and individuals moving from poverty or public assistance to stability or self-sufficiency. ____Objective 5a: Provide incentive funds for innovative programs such as transportation or ombudsman to access needed services.

APPENDIX I

COMMUNITY DEVELOPMENT BLOCK GRANT

FRANKLIN COUNTY

ENVIRONMENTAL REVIEW

AT THE

COMMUNITY LEVEL

Project Name _____

X Original

~ Revision Dated

~ Amendment Dated

LIST THE EXISTING ENVIRONMENTAL CONDITIONS SURROUNDING THE PROJECT:

PROJECT FUNDING/SOURCES:

Activity	Total Cost	CDBG	HOME	ESG	Other

STATUTORY CHECKLIST
Checklist of Applicable Statutes & Regulations
Part I

Project Name:
List Projects Activities:
PART I: PROJECT DATA
1. Purpose of Project: 2. Status of Project: 3. Project and Area Description: 4. Project and Area Maps and Plans:

STATUTORY CHECKLIST
Area of Statutory/Regulatory Compliance
Part II

Project Name:

_____

Area of Statutory-Regulatory Compliance
KEY:
1. Not applicable to this project **2. Consultation required**
3. Review required **4. Permits required**
5. Determination of consistency, approvals, permits obtained
6. Conditions and/or mitigation actions required
7. Provide compliance documentation; additional material may be attached.

(See Key)	1	2	3	4	5	6	7
Historic Properties							
Floodplain Mgmt							
Wetlands Protection							
Noise							
Manmade Hazards Thermal/Explos ive							
Airport Clear Zones							
Air Quality							
Water Quality Aquifers							
Coastal Areas-Coastal Zone Mgmt							
Coastal Barrier Resources							
Endangered Species							
Farmlands Protection							
Wild & Scenic Rivers							

STATUTORY CHECKLIST
Permits, Licenses, Forms of Compliances Under Other Laws
(Federal, State and Local Laws)
Part II

Project Name:

_____

Other Areas of Statutory & Regulatory Compliance Applicable to Project

KEY:
1. Not applicable to this project
2. Consultation required
3. Review required
4. Permits required
5. Determination of consistency approvals, permits obtained
6. Conditions and/or mitigation actions required
7. Provide compliance documentation - additional material may be attached.

(See Key)	1	2	3	4	5	6	7
Water Quality							
Solid Waste Disposal							
Fish and Wildlife							
State or Local Statutes (to be added by local community)							

ENVIRONMENTAL ASSESSMENT CHECKLIST

Project Name:

_____

IMPACT CATEGORIES

KEY:

1. No impact anticipated
2. Potentially beneficial
3. Potentially adverse - requires documentation
4. Potentially adverse - requires more study
5. Needs mitigation
6. Requires project modification
7. For each area attach documentation

Land Development

See Key	1	2	3	4	5	6	7
Conformance with Comprehensive Plans & Zoning							
Compatibility and Urban Impact							
Slope							
Erosion							
Soil Suitability							
Hazards and Nuisances, including Site Safety							
Energy Consumption							
NOISE - Effects of Ambient Noise on Project and Contribution to Community Noise Levels							

ENVIRONMENTAL ASSESSMENT CHECKLIST

Project Name:

Impact Categories

KEY:

1. No impact anticipated **2. Potentially beneficial**
3. Potentially adverse - requires documentation
4. Potentially adverse - requires more study
5. Needs mitigation **6. Requires project modification**
7. For each area attach documentation

Air Quality	**1**	**2**	**3**	**4**	**5**	**6**	**7**
Effects of Ambient Air Quality & Contribution to Community Pollution Levels							
Environ. Design & Historic Values							
Visual Quality-Coherence, Diversity, Compatible Use, and Scale							
Historic, Cultural, And Archaeological Resources							
Socioeconomic							
Demographic/ Character Changes							
Displacement							
Employment and Income Patterns							
Comm.Facilities and Services							

Educational Facilities							
Commercial Fac.							
Health Care							

ENVIRONMENTAL ASSESSMENT CHECKLIST

Project Name:

_____

Impact Categories (continued)

KEY:

1. No impact anticipated
2. Potentially beneficial
3. Potentially adverse - requires documentation
4. Potentially adverse - requires more study
5. Needs mitigation
6. Requires project modification
7. For each area attach documentation

	1	2	3	4	5	6	7
Community Facilities & Services (continued)							
Solid Waste							
Waste Water							
Storm Water							
Water Supply							
Public Safety Police							
Fire							
Emergency Medical							
Open Space & Recreation Open Space							
Recreation							
Cultural Facilities							

Transportation							

ENVIRONMENTAL ASSESSMENT CHECKLIST

Project Name:

_____

Natural Features

KEY:

1. No impact anticipated **2. Potentially beneficial**
3. Potentially adverse - requires documentation
4. Potentially adverse - requires more study
5. Needs mitigation **6. Requires project modification**
7. For each area attach documentation

IMPACT CATEGORIES

Natural Features	1	2	3	4	5	6	7
Water Resources							
Surface Water							
Floodplains							
Wetlands							
Coastal Zone							
Unique Natural Features and Agricultural Lands							
Vegetation and Wildlife							

STATUTORY CHECKLIST
Studies, Mitigation Measures, Summary, Project Alternatives or Modification
Part III

Project Name: _____

Attach information on the following five items:

1. ADDITIONAL STUDIES PERFORMED:(Attach study or summary)

2. MITIGATION MEASURES NEEDED:

3. SUMMARY OF FINDINGS AND CONCLUSIONS:

4. SUMMARY OF ENVIRONMENTAL CONDITIONS:

5. PROJECT MODIFICATIONS AND ALTERNATIVES CONSIDERED:

An ENVIRONMENTAL ASSESSMENT CHECKLIST **is required/is not** required.

TIER TWO REVIEW **will/will not** be required on this activity (if it is required, please answer the questions below.)

Prepared by:_____

Title:
Date:_____

COMMUNITY DEVELOPMENT BLOCK GRANT
FRANKLIN COUNTY

TIER TWO ENVIRONMENTAL REVIEW
(If Applicable)

Project Name:

_____

Grant #(s) - (to be completed by ED&P) _____

Activity # - (to be completed by ED&P) _____

Property Address

Property owner:

QUESTIONS

1. Is structure over 50 years old? Yes_____ No

   If yes, attach documentation of OHPO review.

2. Is structure in 100 year floodplain? Yes_____ No

   If yes, please attach copy of flood insurance policy.

3. Is structure in Airport Clear Zone? Yes_____ No

ANNUAL ACTION PLAN SCHEDULE FOR THE 2015 PROGRAM YEAR

Public hearings to provide technical assistance and to garner citizen input identifying the County's community development needs:

September 18, 2014
9 – 11 a.m.
150 S. Front Street, Suite 10
South Conference Room

September 19, 2014
6:00 – 8:00 p.m.
150 S. Front Street, Suite 10
South Conference Room

Applications will be made available on the Franklin County web site at www.co.franklin.oh.us by September 9, 2013 or by calling Mark Paxson in the Department of Economic Development & Planning @ (614) 525-5578 (after logging onto the County website click on Economic Development & Planning; and then from there Community Development to find the application.) Additionally, individual technical assistance is available by contacting Mr. Paxson and scheduling a meeting. Further, applications and surveys will be directly sent out to county governmental entities and non-profit agencies.

Local public hearings by applicants and the provision of County Technical assistance
September-October 2014

DEADLINE FOR APPLICATIONS

Friday, October 24, 2014
4:00 p.m.

Submit to: Franklin County, Economic Development & Planning Department
c/o Mark Paxson, 150 S. Front Street, Suite 10,
Columbus, OH 43215

Review and ranking of the applications by the Franklin County Community Development Advisory Committee:

December 5, 2014
2 – 4 p.m.
280 E. Broad Street
West Conference Room

Publish proposed/draft Annual Action Plan

December 21, 2014

Second public hearing to receive citizen comment on the proposed Action Plan

January 15, 2015
9 – 11 a.m.
150 S. Front Street, Suite 10
South Conference Room

January 16, 2015
5:30 – 7:30 p.m.
150 S. Front Street, Suite 10
South Conference Room

Board of Commissioners are presented plan for approval

February 10, 2015

Annual Action Plan submission to HUD

February 15, 2015

Project award letters sent

February 22, 2015

COUNTY'S 2015 PROGRAM YEAR COMMENCES APRIL 1, 2015

Franklin County requests that both an electronic and a hard copy of the application be submitted. To submit the application electronically, please click the "Submit" button below and select your e-mail preference. Please be sure to include the name of your organization in the subject line before sending.

Submit

Please send a hard copy of the application to:
Mark Paxson
Franklin County Economic Development & Planning
150 S. Front Street, Suite 10
Columbus, OH 43215