

**Commissioners**  
Marilyn Brown, President  
Paula Brooks  
John O'Grady

# Application for Off-Premise Sign Permit



**Economic Development & Planning Department**  
James Schimmer, Director

Property Information	
Site Address	
Parcel ID(s)	Zoning District
Township	Name of Establishment

Applicant Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Property Owner Information	
Name/Company Name	
Address	
Phone #	Fax #
Email	

Spacing Requirement Disclosure <small>(Applicant must disclose size and location of all billboards within a 1,500ft. radius)</small>

Sign Information			
Gross area of advertising faces, excluding embellishments: _____ sq. ft.			
Illuminated Sign:    Yes    No		Width of Back Spread _____ ft.	
Height _____ ft.	# of Facings _____	Face Area _____ ft.	Clearance _____ ft.
<input type="checkbox"/> V-Type	<input type="checkbox"/> Multi Message	<input type="checkbox"/> Single Face	<input type="checkbox"/> Other

Staff Use Only
Sign Permit #
Approved / Denied
Date filed:
Fee paid:
Receipt #
Received by:

Document Submission
<input type="checkbox"/> Fee Payment (Checks only)
<small>*Refer to Fee Schedule</small>
The following documents must be drawn to scale and accompany this completed application:
<input type="checkbox"/> Sign rendition (2 copies)
<input type="checkbox"/> Site map indicating placement of sign on property and location of all additional billboards in vicinity (2 copies)
<input type="checkbox"/> Sign schematics including cross sections, dimensions, and elevations (2 copies)

Applicant's Statement
Applicant certifies that all information contained herein is true and accurate and is submitted to induce the issuance of a certificate of zoning compliance. Applicant agrees to be bound by the provisions of the Franklin County Zoning Resolution.
_____
Applicant's Signature
_____
Date

Sign Permit #

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**Location Requirements**

Setback distance of sign from existing street ROW \_\_\_\_\_ linear ft.

Setback distance of sign from any residential zoning district \_\_\_\_\_ linear ft.

Width of existing ROW \_\_\_\_\_ linear ft.

**Description of the Proposed Graphic**

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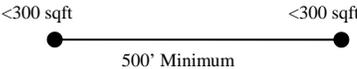
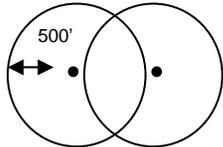
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**Staff Use Only**

**Spacing Requirements**



Radial spacing requirement met: Yes No  
 Distance \_\_\_\_\_ ft.

Lineal spacing requirement met: Yes No  
 Distance \_\_\_\_\_ ft.

**Staff Comments**

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The foregoing application for zoning compliance is hereby  Approved  Denied

\_\_\_\_\_  
 Zoning Officer, Franklin County Economic Development and Planning Department

\_\_\_\_\_  
 Date

*This permit will cease to be valid if no work has begun within one (1) year of the date of its issuance.*